

MINUTE BY MINUTE NEWSLETTER

WINTER 2026 ISSUE



Message from the President



**President Linda Christopher, MMC, NCCMC,
Village of Whispering Pines**

Greetings everyone and welcome to 2026! I pray you all enjoyed happy and healthy holidays.

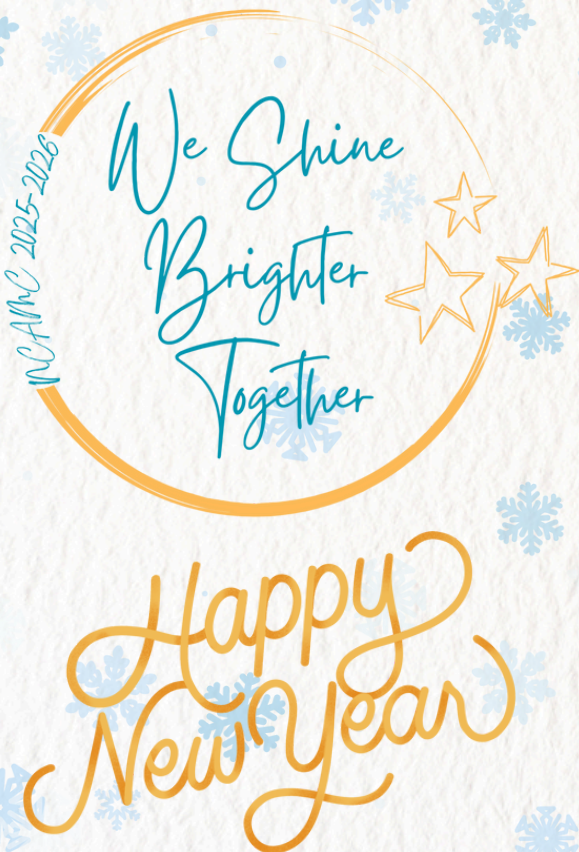
Wow, did 2025 fly by or what? It seems hard to believe that I have been in my role as President for four months. I am so grateful for the opportunity to serve in this position. Being part of our wonderful Association is such a blessing both professionally and personally for me.

Thank you to all who attended the **November Clerk Academies** sponsored by the **UNC School of Government**. It was an excellent time of learning and fellowship. It was great to see so many first-time attendees and new clerks.

I hope you are all as excited as I am to attend the **IIMC Region III Conference in February**. This will be an opportunity to come together in Wrightsville Beach for educational sessions and fellowship time with clerks from across North Carolina, South Carolina, Georgia, Florida and Alabama.

As we begin a new year, many of us with new Board / Council members, remember you are not alone. We are here to support each other and lend a helping hand when needed. Together we shine brighter!

Linda M. Christopher
NCAMC President

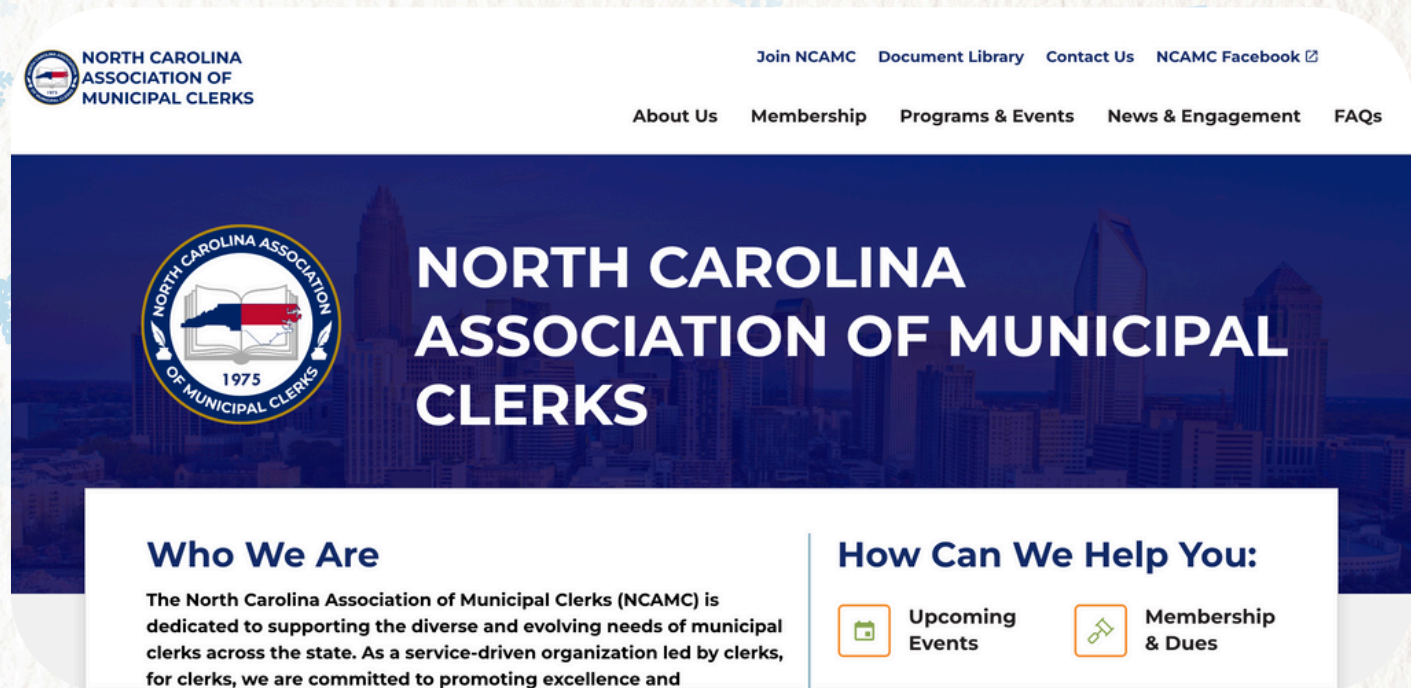


New Year, New Website, New Branding!

The North Carolina Association of Municipal Clerks (NCAMC) is proud to launch the new **NCAMC.com**, its new logo, and branding package! The new site is a modern, user-friendly website hosted and maintained by the **North Carolina League of Municipalities (NCLM)**. The **NCAMC Publicity Committee** will be working closely with the League to ensure that all content remains up to date and accessible to membership.

Multiple versions of the NCAMC logo and letterhead are now available in the website document library for members to use for Association business. Please note that in order to access the document library, members will need to log into their NCLM account.

Website Updates: To submit updates, please contact Publicity Committee Members **Casey Hayes** (casey@oibgov.com) and **Ben King** (ben.king@archerlodgenc.gov)!



We Need Your Photos!

Do you have any photos from clerk workshops, meetings, or conferences? If you do, we need them! We would like to include more photos to show 'who we are' and 'what we do' in our publications, especially the annual video scrapbook!

Send your pictures to: ncamcscrapbook@gmail.com





2025-2026 Officers & District Directors

Executive Committee

- **President Linda Christopher, MMC,**
NCCMC, Whispering Pines
- **1st Vice President Brenda Blanco, MMC,**
NCCMC, New Bern
- **2nd Vice President Betsy Shores, MMC,**
NCCMC, Davidson
- **Recording Secretary Barb Rote, MMC,**
NCCMC, Butner
- **Immediate Past President Sabrena Reinhardt, MMC, NCCMC, Leland**
- **Secretary/Treasurer Baxter Wells, NCLM**

At Large Members:

- **Jackie Nicholson, MMC, NCCMC, Wallace**
- **Laura Getz, MMC, NCCMC, Goldsboro**

District Directors

Region 1 (Districts 1-3)

- **District 1 - Jamie Whitley, CMC, NCCMC,**
Manteo
- **District 2 - Jayne Beyer, NCCMC, Cedar**
Point
- **District 3 - Jackie Nicholson, MMC,**
NCCMC, Wallace

New IIMC Certifications*

Certified Municipal Clerks (CMC)

- **April Alligood, Washington Park**
- **Rodney Cain, Fairmont**
- **Coronda Regan, Hope Mills**

Master Municipal Clerks (MMC)

- **Virginia Johnson, Cary**
- **Stephanie Watson, Conover**

Region 2 (Districts 4-6)

- **District 4 - Laura Getz, MMC, NCCMC,**
Goldsboro
- **District 5 - Pamela Perry, MMC,**
NCCMC, Louisburg
- **District 6 - Stella Gibson, MMC,**
NCCMC, Garner

Region 3 (Districts 7-9)

- **District 7 - Jennifer Ayre, MPA,**
MMC, NCCMC, Fayetteville
- **District 8 - Austin W. Yow, MPA,**
CMC, NCCMC, Marvin
- **District 9 - Angela Lord, MMC,**
NCCMC, Greensboro

Region 4 (Districts 10-12)

- **District 10 - Nicole Harmon, MMC,**
NCCMC, Boone
- **District 11 - Stephanie Watson, MMC,**
NCCMC, Conover
- **District 12 - Wesley Barker, NCCMC,**
Black Mountain



*This listing should include all certifications since the previous newsletter. We apologize if we have missed anyone.

2025-2026 Calendar of Events

- February 16 - 20 2026 IIMC Region III Conference, Wrightsville Beach
- March 6 Committee Meetings as scheduled by Chairpersons
- March 13 Board of Directors Meeting, 11am @ NCLM
- April One-Day Regional Academies – Date / Locations TBD
- May 5 - 7 NCLM Annual Conference, Raleigh
- May 17 - 21 IIMC Annual Conference, Reno, Nevada
- June 5 Committee Meetings as scheduled by Chairpersons
- June 12 Board of Directors Meeting, 11am (Virtual)
- August 2026 Clerks' Certification Institute, Session #1
- August 19 - 22 Summer Conference, Wilmington
- September 2026 Board of Directors Meeting
- October 2026 Clerks' Certification Institute, Session #2



IIMC **REGION III** **CONFERENCE**

- ✓ **Feb 17-20, 2026**
- ✓ **Attend Great Continuing Ed Courses**
- ✓ **Meet with colleagues from 5 states**
- ✓ **For more info & to register:**



Region 1: Clerks in Dare County met to celebrate another successful year!

Celebrating the Retirement of Elaine Fason Hunt, City Clerk of Clinton

The North Carolina Association of Municipal Clerks proudly celebrates the retirement of **Elaine Fason Hunt**, who concluded an exceptional 34-year career with the City of Clinton in November 2025.

Elaine began her service with the City in 1991 as an office assistant and steadily advanced through roles of increasing responsibility, ultimately being appointed City Clerk in 2008. Throughout her tenure, she was known for her steady leadership, professionalism, and unwavering commitment to public service.

A distinguished member of NCAMC, Elaine earned the North Carolina Certified Municipal Clerk (NCCMC) designation, recognizing extensive training, experience, and contributions to the profession. Her dedication to the field extended statewide as well; she served as NCAMC President during the 2017–2018 term, helping guide the organization's educational mission and strengthen support for clerks across North Carolina.

Beyond her professional accomplishments, Elaine is celebrated locally for her warmth, dependability, and deep institutional knowledge. In December 2025, the Clinton City Council formally recognized her outstanding service, and a community retirement reception in November allowed colleagues, friends, and residents to express their appreciation.

Elaine leaves behind a legacy defined by integrity, mentorship, and a genuine passion for municipal service. NCAMC extends its heartfelt congratulations and gratitude for her many years of dedication, and we wish her the very best in retirement.



Officially Retired Congrats!

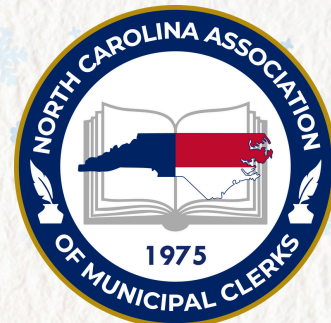
7th Annual Clerks Secret Santa Program

The 7th Annual Clerks Secret Santa Program kicked off in November, and gifts were exchanged in December. The program is a great opportunity to “meet” other clerks while having a little mischievous fun! Over the years, the number of participants has ranged from 37 to 63. If you missed out on this year's joyous event, there's always next year!



NCAMC Now Accepting Applications for 2026–2027 Directors and Officers

The North Carolina Association of Municipal Clerks (NCAMC) is now accepting applications for members interested in serving in leadership roles for the 2026–2027 term. Serving as a District Director or Officer is a meaningful opportunity to contribute to the advancement of the profession, support fellow clerks, and help shape the future direction of the Association.



NCAMC is seeking qualified and engaged members for the following positions:

- **District Directors** (Odd-numbered districts only.)
- **Second Vice President** (Applicants must have served two (2) years as a District Director.)
- **Recording Secretary**

Leadership service offers members the chance to strengthen professional networks, develop leadership skills, and represent clerks across North Carolina at a higher level. While professional certifications such as CMC, NCCMC, or MMC are desirable, they are not required for all positions.

Members are encouraged to reflect on their experience, committee involvement, and unique skills when considering this opportunity. NCAMC thrives because of dedicated members who are willing to lead, collaborate, and serve.

The application deadline is April 15, 2026. Completed applications should be submitted to:
Sabrena Reinhardt, MMC - NCAMC Immediate Past President

Email: sreinhardt@townofleland.com | Phone: 910-332-4297

If you are passionate about the municipal clerk profession and ready to make a broader impact, consider applying for an NCAMC leadership position. Your voice and service matter.

- [Download the Application Here](#)

We Share Our Services

We Share Our Services is a chance for experienced clerks and new clerks to lift each other up in a mentoring relationship that allows new clerks to benefit from the experience of those with years of service, and experienced clerks to benefit from the energy of those new to the profession. Our theme this year is ***We Shine Brighter Together*** and there is no better way to live into this theme than by sharing your expertise. Mentors and mentees will be matched based on location and municipality size. For more information contact **Jackie Nicholson, WSOS Committee Chair** at jnicholson@wallacenc.gov or 910-285-4136.

- [Download Mentor and Mentee Forms Here](#)

“If you want to lift yourself up, lift up someone else.” – Booker T. Washington

Cape Fear Region Clerks Meet for Educational Session for “Oaths of Office”

On Thursday, October 9th, Lance Heater, Wrightsville Beach Town Clerk and Haynes Brigman, Wrightsville Beach Town Manager welcomed 20 clerks/deputy clerks to the Wrightsville Beach Public Safety building for the **Cape Fear Region Clerks Session** on the topic of “Oaths of Office.” The Leland Town Clerk, **Sabrena Reinhardt** lead the session with the assistance of Wilmington City Clerk, **Penny Spicer-Sidbury** and Cape Fear Council of Governments Clerk to the Board, **April Radford**.

These Cape Fear Region Sessions are planned and facilitated by Cape Fear Council of Governments Clerk to the Board, April Radford, Town of Leland Clerk Sabrena Reinhardt, and City of Wilmington Clerk Penny Spicer-Sidbury, three to four times a year. The goal of these sessions is to provide education, network, and support the clerks in our community.

The next CFR Clerks Session will be held on January 22, 2026, location and subject are yet to be determined.

Clerks in attendance: Carin Faulkner (Bald Head Island), Brenda Williams (Belville), Nancy Livingston (Brunswick), Kristin Wells (Burgaw), Kim Ward (Carolina Beach), Beth Usery (Caswell Beach), April Radford (CFCOG), RaMonda Crosby & Kimberly Vereen (Chadbourn), Jana Kealy (Columbus Co.), Danielle Hetzog (Lower Cape Fear WASA), Sabrena Reinhardt & Adam Golonka (Leland), Tracy Sholder (Pender Co.),

Jamie Burns (St. James), Sabra Child (Sandy Creek), Kimberly Riggsbee (Sunset Beach), Rochelle Jagst (Topsail Beach), Penny Spicer-Sidbury (Wilmington), and Lance Heater (Wrightsville Beach).



Haynes Brigman, Wrightsville Beach Manager and Lance Heater, Wrightsville Beach Clerk welcomed the CFRS Clerks.



Sabrena Reinhardt leading discussion on “Oaths of Office”.

District 9 News - Any Book Book Club!

District 9 continues its monthly **Any Book Book Club** in 2026! The virtual Any Book Book Club was created for District 9 clerks to share for one hour per month about our favorite readings (current or past). Thanks to the amazing District 9 Clerks that have participated! Please feel free to join, even if it's just to socialize and to get to know each other a little better!

Zoom Meeting Information

- **Link:** [Click Here to Join Virtually!](#)
- **Meeting ID:** 843 0693 8017
- **Passcode:** 666618



Time: 12pm-1pm

Upcoming Dates:

January 16, March 20,
April 17, May 15, July 24



Clerk Accomplishments & Welcomes

Congrats to **Destiny Stansberry** on her promotion to Deputy City Clerk for the City of Greensboro! Congrats to **Leah Rucker** for getting Summerfield back on track with SOS Appointment Reporting and codification of Ordinances!

District 9 is also pleased to welcome our newest members in Greensboro & East Spencer:

- **Isabel Santana Perez**, Town Clerk / HR Specialist - East Spencer
- **Tory Frink**, City Clerk - Greensboro

Thomasville's "Warm Hearts, Warm Hands"

A simple idea from Thomasville City Clerk **Wendy Martin** is making a meaningful difference this winter. Through an initiative called "Warm Hearts, Warm Hands," bus shelters across the city are now stocked with donated coats, gloves, scarves, socks, and blankets—freely available to anyone in need. The program emphasizes dignity and accessibility, pairing donation hooks with signage and QR codes that connect individuals to additional community resources. In recognition of her leadership and compassion, Martin was recently honored by the City Manager at a City Council meeting. The initiative highlights how clerks can play a powerful role in fostering community care through practical, thoughtful action.

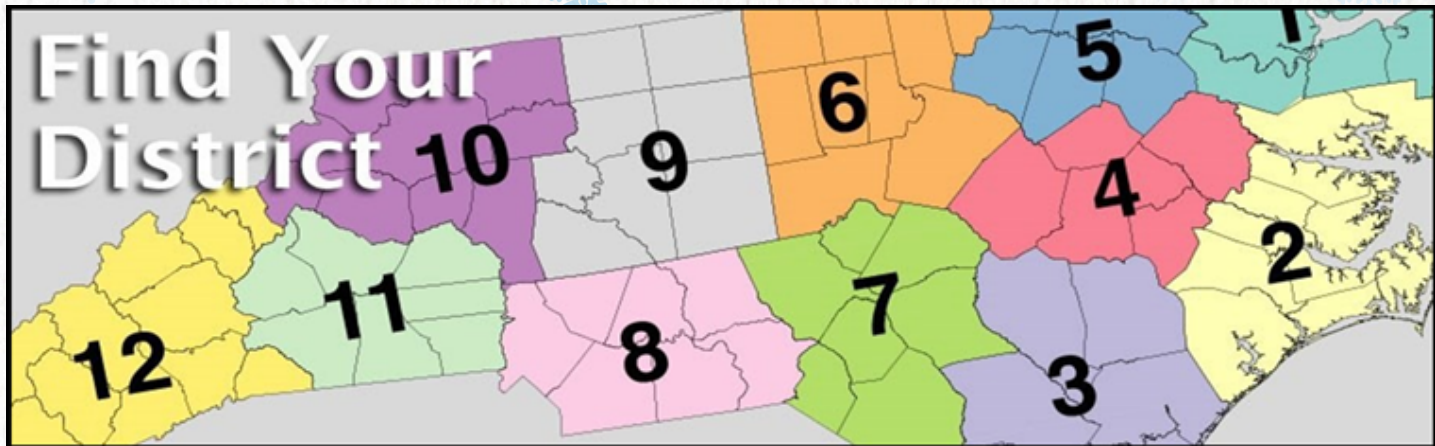
Contact:

Angie Lord, Town of Lewisville & District 9 Director

Phone: 336-945-5558

Email: townclerk@lewisvillenc.net





NCAMC is Divided into 12 Districts by County

Region 1 (Districts 1-3)

- **District 1:** Bertie, Camden, Chowan, Currituck, Dare, Gates, Hertford, Martin, Pasquotank, Perquimans, Tyrrell, and Washington
- **District 2:** Beaufort, Carteret, Craven, Hyde, Jones, Onslow and Pamlico
- **District 3:** Bladen, Brunswick, Columbus, Duplin, New Hanover, Pender, and Sampson

Region 2 (Districts 4-6)

- **District 4:** Green, Johnston, Lenoir, Pitt, Wayne, and Wilson
- **District 5:** Edgecombe, Franklin, Halifax, Nash, Northampton and Warren
- **District 6:** Alamance, Caswell, Chatham, Durham, Granville, Orange, Person, Vance, and Wake

Region 3 (Districts 7-9)

- **District 7:** Cumberland, Harnett, Hoke, Lee, Moore, Robeson, and Scotland
- **District 8:** Anson, Cabarrus, Mecklenburg, Montgomery, Richmond, Stanly, and Union
- **District 9:** Davidson, Davie, Forsyth, Guilford, Randolph, Rockingham, Rowan, and Stokes

Region 4 (Districts 10-12)

- **District 10:** Alexander, Alleghany, Ashe, Avery, Caldwell, Iredell, Surry, Watauga, Wilkes, and Yadkin
- **District 11:** Burke, Catawba, Cleveland, Gaston, Lincoln, McDowell, and Rutherford
- **District 12:** Buncombe, Cherokee, Clay, Graham, Haywood, Henderson, Jackson, Macon, Madison, Mitchell, Polk, Swain, Transylvania, and Yancey