



NCAMC Board of Directors Meeting  
SPECIAL CALLED MEETING (Conference Call)  
September 19, 2018  
9:00 a.m.

*Officers and members present by telephone:* Leighanna Worley, President; Amy Miller, 1<sup>st</sup> Vice President; Melody Shuler, 2<sup>nd</sup> Vice President; Pam Casey, Recording Secretary; John Phelps, Corresponding Secretary/Treasurer NCLM; *District Director:* Melissa Corser, District 4

**CALL TO ORDER**

President Worley called the Special Called meeting of the 2018 NCAMC Board of Directors' via conference call to order at 9:05 a.m.

**AGENDA**

President Worley noted that the purpose of this Special Called Meeting is to hold a discussion relative to how members of the NCAMC, through the WSOS Committee, may provide assistance to Clerks in areas adversely affected by Hurricane Florence and at times in the future as assistance may be needed.

President Worley told the Committee that she had a conversation yesterday with John Phelps wherein she reported that she had been thinking about how clerks in the Association could help other clerks in areas faced with devastation from Hurricane Florence and that she had received texts and messages from other clerks with the same question. She reported that she talked with Sue Powell, Chair of the WSOS Committee, to ask if the WSOS Committee duties could be amended to aid a provision for assistance to clerks in need and a discussion was held of possible logistics for how that Committee could become the "go-to" committee for connecting clerks during times of crisis.

She added that she followed up with a call to John Phelps about the logistics for moving forward with this initiative to allow clerks to advise the Association of their need(s) and allow the Association to appropriately respond with assistance with tasks such as FEMA help, donation tracking, damaged/wet documents and other needs. She reported that Sue Powell offered to talk with Jackie Hampton in Bolton since we knew she was evacuated.

John Phelps reported that issues associated with providing help could include: 1) workers compensation and insurance issues for onsite assistance; and 2) ensuring clerks are providing help and not doing the work because of professional liability purposes. He noted, however, that the WSOS Committee already provides similar assistance via telephone or remotely and as long as those guidelines are in place there should be no issues.

The members agreed to move forward with the restructure of the WSOS Committee and discussion continued relative to the initiative. President Worley advised that she will speak with Sue Powell to further discuss how to move forward upon approval of the Executive Board.


***ACTION: A Motion made by Amy Miller and seconded by Melody Shuler, to expand the duties of the WSOS Committee to provide assistance to clerks in areas affected by floods and other national disasters was unanimously approved.***

John Phelps advised that the President should report the Executive Board's decision to the full board within forty-eight (48) hours and then determine if it will require a constitution amendment.

President Worley thanked the members of the Executive Board and said she would make sure Immediate Past President, Elaine Hunt, was informed of actions taken. Mr. Phelps offered the NCLM's assistance.

### **ADJOURN**

There being no further business for consideration the meeting adjourned at 9:37 a.m.

  
Pamela O. Casey, Recording Secretary