

**North Carolina Association of Municipal Clerks
Special Meeting
Thursday, January 22, 2015 at 4:30 p.m.
Sheraton Imperial Hotel, Research Triangle Park**

President Stephanie Kelly opened the meeting at 4:36 p.m. Those in attendance were:

Stephanie Kelly	Melody Shuler
Leighanna Worley	Michelle Gray
Pam Casey	Nancy Boyden
Jackie Hampton	Lynn Trivette
Myra Heard	Melissa Adams
Lisa Markland	Dora Moore
Jeanne Giblin	Dale Martin

1. Filling of NCAMC District 2 Board of Directors Position

Dale Martin reported that she twice sent out applications over the listserv and in the “Minute By Minute” publication seeking candidates for the NCAMC District 2 Board of Directors position due to the retirement of Barbara Sandlin. The Association received one [1] application from Cynthia Bennett of the City of Washington. Cynthia has been very active in the Association and has served on the Site Selection Committee and the Program & Education Committee. The Nominating Committee was polled and all were in agreement to nominate Cynthia Bennett for the District 2 Board of Directors position.

Dale Martin MOVED, seconded by Leighanna Worley, and carried unanimously, to appoint Cynthia Bennett of the City of Washington to the NCAMC District 2 Board of Directors position.

2. International Institute of Municipal Clerks [IIMC] Region 3 Meeting Location

The dates of the IIMC Regional Meeting are February 17 – 19, 2016. Three [3] proposals were received:

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|---|---------------------------|
| • Holiday Inn – Sunspree – Wrightsville Beach | \$129 per room |
| • Courtyard Marriott – Carolina Beach | \$ 65 per room oceanfront |
| • Marriott Hotel – Downtown Wilmington | \$159 per room |

The Courtyard Marriott in Carolina Beach has the best room rates and can meet the specifications to hold the Region 3 Meeting.

Dora Moore commented that the low room rate might encourage more North Carolina clerks to attend.

John Phelps reported that Athena Banks of the League liked the meeting space at the Courtyard by Marriott.

Dale Martin MOVED, seconded by Jackie Hampton, and carried unanimously, to hold the IIMC Region 3 Meeting on February 17-19, 2016, at the Courtyard Marriott in Carolina Beach, North Carolina.

3. Selection of Candidate for International Institute of Municipal Clerks [IIMC] Region 3 Director

Stephanie Kelly reported that it is North Carolina's turn to serve again on the IIMC Board of Directors as one [1] of two [2] Region 3 Directors. She reviewed the qualifications for this position. She also commented that she would hate to have North Carolina miss out on this opportunity to serve with the IIMC. She stated she would make a brief announcement before the morning session on Friday to bring this matter to the attention of the attending Clerks and to see if anyone was interested in the position. If no one steps forward for the position, Stephanie Kelly volunteered to take the position for one [1] year.

Leighanna Worley MOVED, seconded by Lynn Trivette, and carried unanimously, to have President Stephanie Kelly appointed to the position of IIMC Region 3 Director for a one [1] year period in order for the NCAMC Board to have representation in the IIMC.

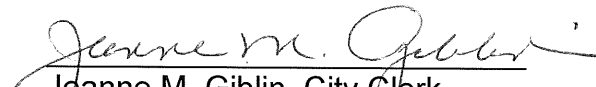
This matter will be discussed with the Nominating Committee at the NCAMC March Board of Directors Meeting.

Leighanna Worley amended the above MOTION, which was seconded by Lynn Trivette, and carried unanimously, to reflect that if another candidate comes forth for the position within the one [1] year time period, Stephanie Kelly will be released from serving as the IIMC Region 3 Director.

4. Adjournment

There being no further business, the meeting was adjourned at 5:05 p.m.

Respectfully submitted,


Jeanne M. Giblin, City Clerk
Town of Morehead City
First Vice President