

NORTH CAROLINA ASSOCIATION OF MUNICIPAL CLERKS  
BUSINESS MEETING  
HILTON RIVERSIDE, WILMINGTON NC  
AUGUST 16, 2008

**Call To Order**

The North Carolina Association of Municipal Clerks Business Meeting was called to order at 9:00 a.m. by President Josann Campanello at the Hilton Riverside, Wilmington, North Carolina.

**Invocation**

Dyanne Reese, IIMC President pronounced the invocation.

**Approval of Agenda**

Brenda Clark made a motion to approve the agenda as presented. Sherry Scoggins seconded and the motion carried unanimously.

**Approval of January 24, 2008 Business Meeting Minutes**

Sheila Taylor made a motion to approve the January 24, 2008 Business Meeting Minutes as written. Sandra Harper seconded and the motion carried unanimously.

**Acknowledgements**

IIMC Representatives: President Campanello recognized distinguished guests representing IIMC – Ms. Dyanne Reese, IIMC President and IIMC Regional Directors Ms. Stephanie Kelly, Region III and Colleen Nichol, Region IX.

MCEF – President Campanello recognized Dale Barstow, Sr. Vice President, who provided an update on MCEF and Scholarship opportunities.

Past Presidents – President Campanello acknowledged the Past Presidents in attendance as follows: Pat Brunell, Oak Island, Dianne Pierce-Tamplen, Elizabeth City, Eva Brown, Richlands, Janet Anderson, Franklin, Beth Hamrick, Mint Hill, Janice Thomas, Foxfire Village, Lisa Vierling, High Point, and Beverly Bigley, Indian Beach.

Recognition of Educational Achievements and First Time Attendees - President Campanello asked those Clerks who had attained their CMC or MMC designations to stand and be recognized for their educational achievements. President Campanello also asked all Conference first time attendees to stand and be recognized.

Affiliate Members – President Campanello expressed her gratitude to affiliate members Kim Hibbard, North Carolina League of Municipalities and Fleming Bell, School of Government for their continued support of the Clerks and NCAMC.

Program Education and 2008 Site Selection Committees and Conference Host Clerks: - President Campanello recognized Elaine Hunt, Program and Education Chair and the members of her committee, the 2008 Site Selection Chair and Host Clerk, Penny Spicer-Sidbury and all of the local clerks who had worked so hard on making the conference a success.

### **Treasurer's Report**

Kim Hibbard, Corresponding Secretary/Treasurer, presented the NCAMC Year End Finance Report for FY 2007-2008. She reported that Fund Balance was healthy at \$70,186.73 and membership dues had come in above expectations. She added that there would be an additional expense coming up soon for the printing and mailing of the new updated Clerk's Reference Guide, which would be provided to all members. There were no questions. Sherry Scoggins made a motion to approve the Treasurer's Report. Carol Ann Floyd seconded and the motion carried unanimously.

### **Presentation and Adoption of Memorial Resolutions**

President Campanello read the Memorial Resolution and copies were presented as follows: Mary Lou Todd, Pamela Talent, Barbara Jones, Pat Brunell, Carmen Miracle, Beth Hamrick, Joyce Valley, Joy Davis, Lisa Vierling, Bonnie McManus, Jeanette Newberg, Becky Breiholz, Jane Danner, and Susan Knowles.

Stephanie Kelly made a motion that the Memorial Resolutions be adopted as read. Sandy Kline seconded and the motion carried unanimously.

### **Presentation and Adoption of Retirement Resolutions**

President Campanello read the Retirement Resolutions and copies were presented as follows: Jan Sherlock, Fletcher, Maureen Brinbaker, Snow Hill, Marie Garris, Stallings, Phyllis Register, Hope Mills, Kim Scott, Eden, Rita Thompson, Washington, Juanita Cooper, Greensboro, and Betty Fortner, Clinton.

Rene Phillips made a motion that the Retirement Resolutions be adopted as read. Sue Powell seconded and the motion carried unanimously.

### **Report From Nominating Committee**

Immediate Past President Beverly Bigley announced that the Nominating Committee recommended the following slate of candidates for election and service as Officers of the Association for 2008/2009: President: Penny Spicer-Sidbury; First Vice President: Delores Hammond; Second Vice President: Carmen K. Miracle; Recording Secretary: Regina Alexander; and Immediate Past President: Josann Campanello.

Nominations for Directors for the odd numbered districts were as follows: Becky Breiholz, Manteo, District I; Carol Ann Floyd, Leland, District III; Kim Worley, Franklinton, District V; Pamela Addison, Erwin; District VII, Dale Martin, Kernersville, District IX; and Ann Sessoms, Kings Mountain, District XI.

### **Election of Officers and Directors for 2008-2009**

Jeanie Giblin made a motion that nominations be closed and the nominees elected by acclamation. Joyce Walker seconded and the motion carried unanimously.

### **Announcement of College Scholarship Recipients**

President Campanello announced that the Association provided two College Scholarships each year. This year the Board had voted to increase the amount of each scholarship from \$500 to \$1,000. The scholarships were awarded to Ashley White, daughter of High Point City Clerk Lisa Vierling and to Casey Payne, daughter of Cleveland Town Clerk Cathy Payne. Both recipients would be attending UNC Greensboro in the fall.

### **Announcement of Certification School Scholarship Recipients**

President Campanello announced that three \$300 scholarships were awarded to Wanda Yall, Sand Hills, Trish Willis, Grover, and David Parrish, Yanceyville for certification school.

### **Website Committee Report**

Sue Rowland provided a detailed report on the process and design of the new site as well as the primary goals established by the Committee and approved by the Board of Directors. Web Full Circle had been retained to assist the Committee in development of the site. Ms. Rowland unveiled a mock-up of the website and the membership expressed their pleasure with the design and functionality. In conclusion, Ms. Rowland said an announcement would be posted on Clerknets when the site was available

Brenda Clark asked if the SOG Clerk website would be maintained. Ms. Rowland reported that the Committee planned to discuss this question with the SOG in terms of integration of the two sites.

### **Annual Summer Conference Site Selection Committee Reports**

2009 Site Selection – Ms. Stephanie Kelly, Chairperson, reported that the 2009 Annual Conference would be held in Concord at the Embassy Suites August 13-15, 2009. Kim Deeson, Concord City Clerk and the District VIII clerks would be serving as Hosts.

2010 Site Selection – Ms. Frieda Van Allen, Chairperson, reported that the 2010 Annual Conference would be held in Asheville, August 12-14, 2010 at the Crowne Plaza Resort. Plans were still underway at this time.

### **President's Report and Presentation of Certificates**

Honorary Memberships - President Campanello reported that upon retirement, Past Presidents of the Association automatically received an honorary membership. Ms. Betty Fortner, Past President and an active member of the Association and IIMC had retired as Clerk in Clinton earlier in the year and would receive an honorary membership.

The Board also had the authority to bestow an honorary membership on an individual who had made a substantial contribution to the Association. The Board had selected Ms.

Phyllis Register, past Director and Recording Secretary of the Association and retired Hope Mills Town Clerk to receive the honor this year.

Officers, Directors, and Certification Director - President Campanello presented Certificates and appreciation gifts to the 2007/2008 Officers for their service during the year as follows: Penny Spicer-Sidbury, First Vice-President, Delores Hammond, Second Vice-President, Carmen K. Miracle, Recording Secretary, and Kim Hibbard, Corresponding Secretary and Treasurer; and Fleming Bell, Certification Director.

President Campanello presented Certificates and appreciation gifts to the 2007/2008 Board of Directors for their service during the year as follows: Becky Breiholz, Manteo, District 1; Jeannie Giblin, Morehead City, District 2; Regina Alexander, Southport, District 3; Sherry Scoggins, Clayton, District 4; Shelia Taylor, Littleton, District 5; Sue Rowland, Cary, District 6; Pamela Addison, Erwin, District 7; Johnsy Lunsford, Rockingham, District 8; Dale Martin, Greensboro, District 9; Frieda Van Allen, Boone, District 10; Thelda Rhoney, Valdese, District 11; and Phyllis McClure, Waynesville, District 12.

Committee Recognitions - President Campanello presented each Committee Chair with recognition certificates for their members as follows: Finance, Shelia Taylor; Legislative/NCLM Board Member, Beth Hamrick; Membership, Donna Strickland, (absent) accepted by Carol Ann Floyd; Nominating, Beverly Bigley; Past Presidents, Janice Thomas and Lisa Vierling; Program/Education, Elaine Hunt; Publicity, Angela Stadler; Annual Report, Dawn Sparks; WSOS, Karen Gray; 2009 Site Selection, Stephanie Kelly; 2010 Site Selection, Frieda Van Allen; Clerk's Reference Guide Committee, Joyce Walker; NCLM Policy Committee Members Joyce Walker, Brenda Clark, and Connie Sorrell.

### **Reminder of Upcoming Schools and Conferences**

President Campanello reviewed the following upcoming scheduled training and events: IIMC Region III Conference, Gainesville, Georgia – January 14 – 16, 2009  
City/County Clerks School, Sheraton Imperial, Durham, January 21- 23, 2009.  
IIMC Annual Conference, Chicago, Illinois – May 19 – 23, 2009

### **Municipal Clerk Logo Items**

Dale Martin reviewed items currently on sale including denim and polo shirts and leather portfolios. In addition, the Association had provided an embossed logo beach towel for each registered conference attendee as a gift and extra towels were available for purchase. Ms. Martin reported \$1,600 in logo items had been sold so far. Sweatshirts were planned to be offered at the City and County Clerks School in January. She asked for any other ideas the membership might have on promotional items. Members suggested hats, visors and sterling silver charms as items of interest.

**IIMC President and Region III Board Member Reports**

President Campanello recognized Dyanne Reese, IIMC President, from Savannah, Georgia, IIMC Region 3 Director; Stephanie Kelly, Charlotte, and IIMC Region IV Director, Colleen Nicol.

President Reece reported on the education program which was currently under review by a committee and she also discussed training and a priority for improved customer service by IIMC staff. District Director Nicol discussed her candidacy for IIMC Vice President and stated she was available to all Clerks for questions or to assist in resolving certification issues. Director Stephanie Kelly thanked the membership for their support as their Region III Director and asked that any Clerk with a question or issue to please contact her. She also encouraged everyone to attend the upcoming Region III Business meeting and Conference scheduled for January 14-19 in Gainesville, Georgia

With no further business to come before the membership, a motion was made by Sherry Scoggins, seconded by Shelia Taylor, and unanimously adopted to adjourn the meeting at 10: 19 AM.

Respectfully Submitted,  
Carmen K Miracle, MMC  
2007/2008 Recording Secretary