

**North Carolina Association of Municipal Clerks
Business Meeting of the General Membership
Embassy Suites, Concord, N. C.
August 14, 2009
11:15 a.m.**

Officers Present

Penelope Spicer-Sidbury, President
Dolores "Dee" Hammond, First Vice President
Carmen Miracle, Second Vice President
Regina W. Alexander, Recording Secretary
Kim Hibbard, Treasurer/Corresponding Secretary
Josann Campanello, Immediate Past President

I. Call to Order

President Spicer-Sidbury called the meeting to order at 11:33 a.m. and welcomed everyone.

II. Invocation

Josann Campanello delivered the invocation.

III. Approval of Agenda

Janet Edwards moved, seconded by Maggie Burleson to approve the agenda, the vote was unanimous.

IV. Approval of Minutes – May 7, 2009

Kim Worley moved, seconded by Jeanne Giblin to approve the minutes of the general membership meeting that was held during the City/County Clerks School May 7, 2009. The vote of approval was unanimous.

V. Treasurer's Report – Kim Hibbard, Treasurer/Corresponding Secretary

Kim Hibbard presented the treasurer's report and stated the audit will be presented in September. The fund balance as June 30, 2009 was \$27,170.66. She noted that the fund balance was higher in August of 2008, but the Board approved some special projects, including offsetting some of the costs of the annual conference to keep registration costs down, the Association purchased merchandise to sell and paid for the reference manuals. She stated that the fund

balance is healthy and the Association is solvent. Sherry Scoggins moved to receive the treasurer's report for information, seconded by Regina Alexander, the vote was unanimous.

VI. Acknowledgements

President Spicer-Sidbury acknowledged the following persons and gave Certificates of Appreciation.

- A) Kim Hibbard, NCLM
- B) Fleming Bell and Brian Newport, School of Government
- C) Elaine Hunt/Kim Worley, Co-Chairs of the Program/ Education Committee
- D) Kim Deason and Stephanie Kelly, Host Clerks
- E) IIMC Region 3 Director(s) – Stephanie Kelly present.
- F) First time attendees
- G) Past Presidents
- H) Retired Clerks
- I) MMC's and CMC's
- J) College Scholarship Recipients

\$1,000 each awarded to Jordan David Tripp of Weldon, N. C. and Mary Harding Sugg, Greenville, N.C.

- K) Certification School Scholarship Recipients

\$300 each awarded to Nancy Henderson of Sugar Mountain and Tammy Speicher of Haw River.

- L) Honorary Memberships

Beverly Bigley-Indian Beach, Pat Brunell-Oak Island, Janice Thomas-Fire Fox Village, retired Past Presidents granted honorary memberships.

Juanita Cooper, retired Clerk of Greensboro, NC was selected to receive an honorary membership into the Association.

VII. Recognition of Board Members, Officers and Committees

President Spicer-Sidbury acknowledged the executive board; Dee Hammond, First Vice President, Carmen Miracle, Second Vice President, Regina W. Alexander, Recording Secretary, Sue Rowland and Sherry Scoggins, members at-large. Gifts and certificates were presented in esteem of their work and support of the Association.

VIII. Adoption and Presentation of Memorial Resolutions

President Spicer-Sidbury read the memorial resolutions prepared by Immediate Past President, Josann Campanello.

Stephanie Kelly motioned, seconded by Sherry Scoggins to accept the memorial and retirement resolutions as presented. The vote of approval was unanimous.

President Spicer-Sidbury acknowledged Clerks who lost family members during the year and presented a Memorial Resolution to each.

IX. Report from the Nominating Committee – Election of NCAMC Officers and Directors – Josann Campanello, Chair/ Immediate Past President

Josann Campanello, Chair of the Nominating Committee presented Committee members comprised of Eva Brown, Lisa Vierling, Wanda Elks, Thelda Roney, Sylvia Holleman and Johnsyne Lunsford. The slate was presented for 2009-2010 officers:

Sue Rowland, Recording Secretary
Sherry Scoggins, 2nd Vice President
Jeanne Giblin, District Director - 2 (Morehead City)
Rebecca Rose, District Director – 4 (Wilson)
Ann Gray, District Director – 6 (Durham)
Johnsyne Lunsford – 8 (Rockingham)
Shirley Cannon – 10 (Lenoir)
Darlene Johnson – District 12 (Spruce Pine)

The floor was opened for nominations, there being none; Karen Zornes moved to approve the slate of officers as presented by the Nominating Committee, seconded by Ann Gray. The vote of approval was unanimous.

X. Retirement Resolutions

President Spicer-Sidbury acknowledged and read the ***resolution*** to be presented to retired Clerks.

Beth Hamrick moved, seconded by Elaine Hunt to approve the ***retirement resolution***, the vote was unanimous.

Retirees recognized were Pat Brunell, Oak Island, Brenda Freeze-Charlotte, Beverly Bigley-Indian Beach, Pam Addison- Erwin, Shirley Freeman-Northwest, Vickie Johnson-New Bern, Joan Leary-Bayboro, Jackie Paylor-Cedar Point, Sandra Sartin-Aurora, Janice Thomas-Fox Fire Village and Joyce Wilson-Wake Forest.

XI. Consideration of funding the David M. Lawrence Professorship

President-Spicer Sidbury expressed the merits of the Association contributing to the David M. Lawrence Professorship Endowment and cited his many contributions to the School of Government, Clerks, and the NCAMC Association.

Josann Campanello motioned, seconded by Sue Powell to pledge \$2500 to the endowment over a two-year period. **Discussion:** Eva Brown recommended the incoming President (Dee Hammond) present the first installment and the 2010-2011 President (Carmen Miracle) present the second. The vote of approval was unanimous.

XI. Other Business

A) President Spicer-Sidbury stated the 2011 Region 3 Meeting Dates proposed are January 19, 20, 21, 2011. However, the IIMC will have to approve the dates. The site will be determined later, but two proposals were received.

B) Annual SOG Clerks School scheduled January 26, 27, 28, 2011.

President Spicer -Sidbury acknowledged Mary Jackson, retired Clerk from Williamston and expressed appreciation for her continued support of the Association.

Eva Brown and the Clerks commended President-Spicer Sidbury for an outstanding job as President and gave her a standing ovation.

XII. Adjournment – 12:25 p.m.

There being no further business, President Spicer-Sidbury adjourned the meeting at 12:23 p.m.

Regina W. Alexander, MMC
Recording Secretary