

MINUTES OF THE BUSINESS SESSION
N. C. MUNICIPAL CLERKS ASSOCIATION

Wrightsville Beach, N. C., April 18, 1980

The meeting was called to order by President Bill Hemmingway of Jacksonville.

Minutes of the last meeting were distributed and on motion of Maurice Downs, seconded by Sanford Aydlett, were approved with minor corrections.

The President brought up for discussion the upcoming IIMC meeting to be held in Toronto in May. Margaret Rollins reported that she is going to run for Fifth Vice President of IIMC and that Bill Hemmingway is going to run for Regional Director. The President asked the Association to approve funding a North Carolina hospitality room at the IIMC meeting primarily to assist in campaigning for these two positions. Diane Cooke moved that the Association pay for the cost of such a hospitality room at the Toronto IIMC meeting. Seconded by Maurice Downs, the motion passed unanimously.

The President then read to the membership a Resolution of Appreciation to Ed Griffin that had been authorized at the last Board of Directors meeting. This Resolution is attached hereto and made a part of these minutes. Pat Sheppard moved that the Resolution be approved and that an appropriately-framed copy of the Resolution, as well as a membership certificate, be sent to Mr. Griffin. The motion was seconded by Patty Williams and passed unanimously.

Discussion then was held on the date and location of the 1981 Spring Conference. The President reported that the Board had extended an invitation to the County Clerks' Association to meet jointly with this Association again in 1981. After lengthy discussion, a final decision on the 1981 site was postponed until the following day.

Virginia Poole presented the attached Financial Statement through March 31, 1980. On motion of Margaret Rollins, seconded by Julius Woody, the Financial Statement was accepted.

The President gave a status report on membership, indicating a 66% increase in membership from January 1, 1979, to the present, from 98 members to 163. Virginia Poole suggested that new clerks be sent a letter of welcome and invitation to join the Association as a possible way to build membership, and offered to set this up and coordinate it.

The President announced that an application is being submitted to IIMC for certification of the new N. C. Clerks' Institute which must be accompanied by a \$150.00 application fee. Patty Williams moved approval of this expenditure from the Association treasury. The motion was seconded by Diane Cooke and passed unanimously.

The question was raised of whether retired clerks could hold membership in the Association. The concensus of those present was that retired clerks should be eligible for membership and that the incoming President should proceed to initiate an amendment to the bylaws to permit retired clerks to continue their membership in the Association upon payment of the regular dues.

The President reported that he had contacted the Governor's office requesting him to declare May 19-24 as Municipal Clerks' Week and was expecting to receive a Proclamation from the Governor in time to take to the Toronto IIMC meeting.

President Hemmingway then asked for a report from the Nominating Committee. Lewis Cutright, Chairman of the Nominating Committee, presented the following slate of officers:

Officers

President	Opal Hahn, Brevard
First Vice-President	Sadie Whitfield, Goldsboro
Second Vice-President	Sanford Aydlett, Elizabeth City
Third Vice-President	Lois Worthington, Greenville
Secretary-Treasurer	(subject to appointment by N.C. League of Municipalities)
Recording Secretary	Jean Bailey, Rocky Mount

Board of Directors

Regions 1,2,3	Elizabeth Fortner, Clinton
Regions 4,5,6	Julius Woody, Enfield
Regions 7,8,9	Betty Covington, Laurinburg
Regions 10,11,12	Ben Maree, Thomasville

President Hemmingway asked for nominations from the floor. Since there were none, Pat Sheppard moved that the nominations be closed. Diane Cooke seconded the motion and all members present voted yes.

Pat Sheppard made a motion that the slate of officers presented by the Nominating Committee be elected by acclamation. The motion was seconded by Diane Cooke and passed unanimously.

There being no further business, Diane Cooke moved that the meeting be adjourned. The motion was seconded by Maurice Downs and passed without dissent.

Virginia Poole, Secretary-Treasurer

NORTH CAROLINA ASSOCIATION OF MUNICIPAL CLERKS

FINANCIAL STATEMENT AS OF MARCH 31, 1980

Beginning balance 7-1-79 \$2,478.94

Receipts year to date

Dues	\$1,660.00
Interest	83.07
Total Receipts	<u>\$1,743.07</u>

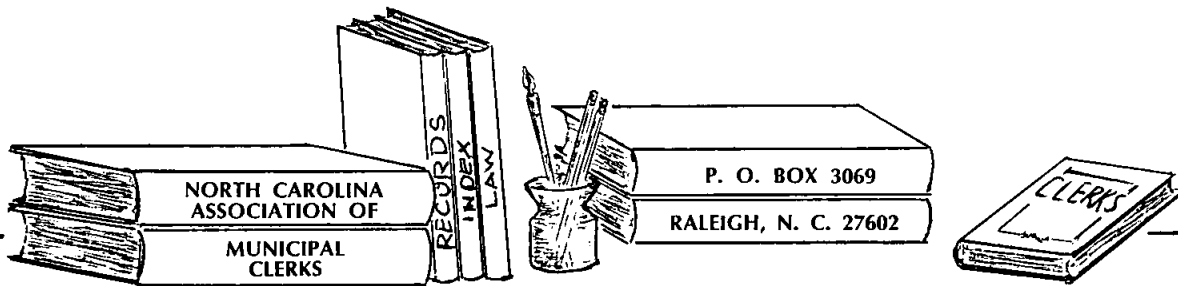
Expenditures year to date

Letterhead/envelopes	\$ 178.62
Membership certificates	196.67
Other printing/postage	182.72
Board of Directors meetings	303.54
Reception at NCLM Convention	255.01
NCLM staff travel	7.98
Intangibles tax	2.56
Total Expenditures	<u>\$1,127.10</u>

Balance as of 3-31-80 \$3,094.91

Account balances as of 3-31-80

Wachovia checking account	\$ 23.14
Wachovia savings account	1,571.77
Franklin Savings & Loan savings certificates	<u>1,500.00</u>
	<u>\$3,094.91</u>



March 24, 1980

Dear Fellow Clerk:

It is indeed a pleasure to forward to you a certificate certifying that you are a member of the North Carolina Association of Municipal Clerks. These certificates will be issued only at the time you initially become a member of the North Carolina Association of Municipal Clerks. Consequently, I urge each and every one of you to maintain your membership on an annual basis.

As most of you probably know, Mr. Ed Griffin who was formerly with the North Carolina League of Municipalities has been appointed the Executive Director of the Kentucky Municipal League. It's my pleasure to inform you that Mrs. Virginia Poole, the League's Administrative/Finance Officer, has been designated by Leigh Wilson, League Executive Director, to act as Secretary-Treasurer of our Association. I am sure that most of you know Virginia, as she has been with the League for several years. She is looking forward to joining us at Wrightsville Beach at our third annual spring meeting.

As was announced in the "Roundtable", the slate of Association Officers and Directors for the forthcoming year have been nominated and, of course, the election of new Officers and Directors will be held at our April 17-19 meeting in Wrightsville Beach. A program is enclosed for your information.

Room reservation cards for the Blockade Runner were also enclosed with the "Roundtable". I encourage each and every one of you who plan to attend the conference to submit your reservation cards to the Blockade Runner as soon as possible. The release date for our block of 80 rooms has been extended from April 3 to April 11. So be sure to get your room reservation card to the Blockade Runner before the April 11 deadline.

If you have any further questions about the spring conference, I suggest that you call the Program Chairman, Mr. Ben Maree, in Thomasville. The phone number is 475-1321.

Sincerely,

Bill

Bill Hemmingway, President
N. C. Association of Municipal Clerks

BH:sb

NORTH CAROLINA ASSOCIATION OF MUNICIPAL CLERKS

THIRD ANNUAL SPRING MEETING

April 17-19, 1980, Blockade Runner, Wrightsville Beach

(All meetings will be held in the Nighthawk Room)

THURSDAY, APRIL 17

- 3:00 p.m. Registration - Room 310
Dinner - Open
- 8:00 p.m. Registration and Hospitality Room - Room 310

FRIDAY, APRIL 18

- 8:00 a.m. Registration
- 9:15 a.m. President's Welcome Remarks
Bill Hemmingway, Jacksonville
- 9:30 a.m. Street Assessments - Procedures
Grainger Barrett, Institute of Government
- 11:00 a.m. Human Relations and Organizational Behavior
Ron Lynch and Dick McMahon, Institute of Government
- 12:30 p.m. ** Buffet Luncheon - Ocean Room
Speaker: Robert E. Strother, Special Assistant to
the President of the Community College System
"The Ever Changing Role of the Municipal Clerk"
- 1:30 p.m. Business Meeting - Election of Officers for 1980-81
- 6:00 p.m. ** Social Hour
Hosted by Dale Barstow, Municipal Code Corporation
Dinner - Open

** Joint function with County Clerks

(over)

SATURDAY, APRIL 19

9:15 a.m. ** Personnel Administration

Dr. Donald Hayman, Institute of Government

11:00 a.m. Report on N. C. Municipal Clerks Institute -
Professional Certification of Municipal Clerks

Margaret Rollins, Durham

Lunch - Open

5:30 p.m. Social Hour

Hosted by Georgia Langley, Coded Systems Corporation

7:30 p.m. ** Annual Banquet

Speaker: Harlan Boyles, Treasurer of North Carolina

"Critical 1980's"

Installation of Officers

Door Prize Drawing

** Joint function with County Clerks