

The North Carolina Association of Municipal Clerks held a business meeting on April 8, 1983 at the Holiday Inn Four Seasons, Greensboro, N. C. The meeting was called to order by President Sanford Aydlett at 3:15 p. m.

The minutes of the previous meeting were approved as read by the Recording Secretary.

Virginia Poole gave the Financial Report. (copy attached)

The President called upon Fleming Bell to give a report on the certification school. Fleming Bell said that the Institute of Government will have another three year certification school which will begin in the fall. There will be two three day sessions each year. Fifteen clerks will be selected to attend. The cost for the first session will be approximately \$50.00.

President Aydlett presented a "Resolution Expressing Continued Support for a Clerks' Certification Institute." (copy attached) Bill Hemingway moved, seconded by Mary Lou Rand that the Resolution be approved. The motion carried unanimously.

The membership report was given by Connie Hardee. She said that the Association has 13 new members since January for a total of 175 members.

President Aydlett announced that the 1984 Spring Conference of the Association will be held in Nags Head, April 26 - 29, 1984.

President Aydlett presented for approval a draft of the Constitution and Bylaws of the Association. A lengthy discussion followed with several changes being made.

Ben Maree suggested that the Association have a Fall conference rather than a Spring conference due to a number of conflicts in the Spring. It was the consensus of those present that this be discussed at the next meeting.

After further discussion, Ben Maree moved, seconded by Bill Hemingway that the revised Constitution and Bylaws of the Association be adopted. (copy attached). The motion carried unanimously.

President Aydlett said that the Board of Directors met on the previous day and voted to nominate Jean Bailey as a candidate for the IIMC Board of Directors from District 3.

Bill Hemingway moved, seconded by Geraldine Alphin that the Association approve a Resolution endorsing Jean Bailey's candidacy. The motion carried unanimously.

After further discussion, Julius Woody moved, seconded by Billy Kennedy that the recommendation of the Board to expend not more than \$750 to further Jean Bailey's campaign be approved. The motion carried unanimously.

Virginia Poole said that there will be two additional positions on the NCLM Board which will be filled by representatives from affiliate organizations of the League.

Bill Hemingway moved, seconded by Julius Woody that the Association nominate a person to serve on the NCLM Board.

Lois Worthington was nominated by Jean Bailey. Bill Hemingway said that he would be willing to serve. Julius Woody nominated Sanford Aydlett. The nominations were then closed and a secret ballot was conducted. Sanford Aydlett was elected to

be the Association's representative to serve on the NCLM Board if selected.

Sadie Whitfield, Chairman of the nominating committee presented the following slate of officers for 1983-84:

President: Lois Worthington, Greenville  
1st VP: Jean Bailey, Rocky Mount  
2nd VP: Ben Maree, Thomasville  
3rd VP: Patricia Williams, Hickory  
Recording Secretary: Edith Merritt, Ahoskie  
Secretary/Treasurer: Virginia Poole, NCLM

Director Region I (League Districts 1, 2, 3): Connie Hardee, Nags Head  
Director Region II (League Districts 4, 5, 6): William Ford, Ayden  
Director Region III (League Districts 7, 8, 9): Nancy McPeak, Greensboro  
Director Region IV (League Districts 10, 11, 12): Frances Kincaid, Conover.

Mary Lou Rand moved, seconded by Julius Woody that the nominations be closed. The motion carried unanimously.

Billy Kennedy moved, seconded by Mary Lou Rand that the slate of officers be accepted by acclamation. The motion carried unanimously.

President Aydlett stated that he has talked with Fleming Bell about instituting a monthly newsletter for city and county clerks in addition to a publication such as Roundtable. Fleming Bell said that the Roundtable type paper would not be sent out on a regular basis but only when there are topics of interest.

Julius Woody moved, seconded by Ben Maree that a monthly news letter for city and county clerks be instituted. The motion carried unanimously.

President Aydlett said that information for the newsletter should be sent to Edith Merritt in Ahoskie.

It was announced that Municipal Clerks Week is May 8 - 14.

Bill Hemingway announced that N. C. has 85 new members in IIMC.

Consideration was given to paying expenses for certain Association members to attend the IIMC convention. A lengthy discussion followed after which Mary Lou Rand moved, seconded by Sadie Whitfield that the Association expend \$400 for the Association President, \$400 for the IOG Advisor and \$400 for the NCLM representative to attend the IIMC convention each year if they are able to attend. The motion carried unanimously.

There being no further business, the meeting adjourned subject to the call of the President.

  
Recording Secretary

North Carolina Association of Municipal Clerks

9-MONTH FINANCIAL STATEMENT

July 1, 1982 through March 31, 1983

Beginning Balance July 1, 1982 \$4,427.73

Receipts

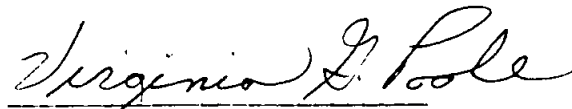
Dues	\$2,835.00
Interest	<u>158.95</u>
	\$2,993.95

Expenditures

Printing, postage, supplies	\$ 472.05
Board of Directors' Meeting	343.77
Dues	100.00
Awards/Gifts	62.49
Bank Service Charges, Misc.	<u>7.98</u>
	\$ 986.29

Balance as of ~~December 31, 1982~~ <sup>March 31, 1983</sup> \$6,435.39

Respectfully Submitted,



Virginia G. Poole  
Secretary-Treasurer

RESOLUTION EXPRESSING CONTINUED SUPPORT FOR  
A CLERKS' CERTIFICATION INSTITUTE

WHEREAS, the North Carolina Association of Municipal Clerks, in conjunction with the Institute of Government, The University of North Carolina at Chapel Hill, and the International Institute of Municipal Clerks sponsored and supported a three-year, three-week Clerks' Certification Institute, held at the Institute of Government on August 3-9, 1980, July 26-31, 1981, and July 26-30, 1982; and

WHEREAS, a number of North Carolina municipal clerks successfully completed the 1980-82 Institute as part of the requirements for becoming Certified Municipal Clerks; and

WHEREAS, the North Carolina Association of Municipal Clerks recognizes that there are municipal clerks who have not yet completed a Clerks' Certification Institute and would like the opportunity to do so; and

WHEREAS, the Institute of Government, The University of North Carolina at Chapel Hill, the North Carolina Association of Municipal Clerks, and the International Institute of Municipal Clerks are willing to sponsor and support a second three-year, three-session Municipal Clerks' Certification Institute; now, therefore,

BE IT RESOLVED BY THE NORTH CAROLINA ASSOCIATION OF MUNICIPAL CLERKS:

Section 1. That a three-session Clerks' Certification Institute be held at the Institute of Government, The University of North Carolina at Chapel Hill during the next three years.

Section 2. That the North Carolina Association of Municipal Clerks supports the plan of the Institute of Government to conduct each of the three sessions of said Institute in two, three-day parts, with the two parts of each session scheduled during the period from September of one year through May of the following year, inclusive.

Section 3. That said Institute offer at least one hundred hours of approved course work over the three-year period.

Section 4. That the North Carolina Association of Municipal Clerks will monitor and guarantee continued participation in said Institute.

Duly adopted this 8th day of April, 1983, at the Sixth Annual Meeting of the North Carolina Association of Municipal Clerks held at Greensboro, North Carolina.

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President

ATTEST: \_\_\_\_\_  
Secretary

NORTH CAROLINA ASSOCIATION OF MUNICIPAL CLERKS

COMMITTEES - 1983

MEMBERSHIP COMMITTEE

Alma Jackson, CMC - General Chairperson  
Jackie R. Paylor - Region 1 Chairperson - District 2  
Edith Merritt, CMC - District 1  
Lona B. Thompson - District 3  
Nell Patrick - Region 2 Chairperson - District 4  
Julius Woody, Jr., CMC - District 5  
Sarah Williamson - District 6  
Vickie Weant - Region 3 Chairperson - District 8  
Louise Hudson, CMC - District 7  
Ann S. Bradsher, CMC - District 9  
Rita K. Williams, CMC - Region 4 Chairperson - District 11  
Joe C. Layell - District 10  
Opal C. Hahn, CMC - District 12

PROGRAM COMMITTEE FOR CITY CLERKS

Connie Hardee, CMC - Chairperson  
Nancy McPeak - Region 3 (Districts 7, 8, 9)  
Gail Smith, CMC - Region 2 (Districts 4, 5, 6)  
Jacklyn Messer - Region 4 (Districts 10, 11, 12)  
Corinne Geer - Region 1 (Districts 1, 2, 3)  
Ben Maree, CMC, Ex-officio  
Virginia Poole, NCLM Representative

PROGRAM COMMITTEE FOR COUNTY CLERKS

Alice Fortner, Chairperson  
Judy Matthews  
Ginny Sobotkin  
Lucy Smith  
Pat Weaver

EDUCATION COMMITTEE

Elizabeth W. Fortner, CMC - Chairperson  
Lois Hope - Region 1 (Districts 1, 2, 3)  
Frances Kincaid - Region 4 (Districts 10, 11, 12)  
Mary Lou Rand - Region 2 (Districts 4, 5, 6)  
Betty Covington, CMC - Region 3 (Districts 7, 8, 9)  
Fleming Bell, Institute of Government

NOMINATING COMMITTEE

Sanford Aydlett, Chairman  
Sadie Whitfield, CMC  
Opal Hahn, CMC

1985 CONFERENCE SITE SELECTION COMMITTEE

Ralph Ford, Chairman

Marie Matthews

Pattie Williams, CMC

Maurice W. Downs, CMC

Virginia Poole, NCLM Representative

Jean Bailey, CMC, Ex-officio

Sally Warner, Montgomery County Clerk

LEGISLATIVE COMMITTEE

Jean Bailey, CMC