

AGENDA

AUGUST 7, 1992  
12:00 NOON

CALL TO ORDER

MINUTES - JUNE 5, 1992                      Glenda W. Sansosti, Secretary

FINANCIAL REPORT                              Andrew L. Romanet, NCLM

COMMITTEE REPORTS

Budget/Finance - Nonnie Maness  
Scholarships Awarded  
Program - Elmar Holmes  
Membership - Julius Woody  
Publicity - Mary Quidley  
Past Presidents - Jean Bailey  
Conference Site Selection - Mary Quidley  
Nominating Committee

ELECTION OF OFFICERS AND DIRECTORS

Nominating Committee  
Nominations from Floor  
Election  
  
Representative to NCLM Board Directors

UNFINISHED BUSINESS

Constitutional Amendments  
Handbook Update

ANNOUNCEMENTS

ADJOURN

MINUTES  
NORTH CAROLINA ASSOCIATION OF MUNICIPAL CLERKS  
AUGUST 7, 1992 12:00 NOON

A meeting of the North Carolina Association of Municipal Clerks was held on August 7, 1992 at 12:00 Noon. The meeting was held during the Annual Conference at the Radisson Hotel in Asheville, North Carolina.

Approval of Minutes

Upon motion by Esther McNally, seconded by Mary Jackson and unanimously passed, Minutes of the NCAMC Board Meeting of June 5, 1992 were approved as presented by the Recording Secretary.

Financial Report

Andy Romanet, Treasurer, gave the following balances for the Association:

Checking Account -\$ 744.87  
Money Market Acct.\$ 22,447.15

Budget/Finance/Scholarships

President Geer announced to the membership the adoption of the FY 1992-93 budget for the Association. President Geer also announced the award of seven (7) \$200 dollar scholarships and six (6) \$100 scholarships for the Clerk's Certification School. The Scholarships were awarded as follows:

\$200.00

Sharon W. Thompson - Pine Level  
Josann Campanello - Bald Head Island  
Joyce Bragg - Leland  
Janice M. Costner - Bessemer City  
Mary G. Hill - Thomasville  
Dorothy M. Boyles - Mt. Airy  
Diane Ward - Tabor City

\$100.00

Carolyn Mitchell - Pine Hurst  
Kim Worley - Franklinton  
Vicki Gooch - Bellville  
Tina Woolard - Trentwoods  
Evyonne Smith - Stanley  
Sue O. Solmon - Zebulon

Education/Program Committee Report

Chairman Elmar Holmes highlighted the activities of the Education/Program Committee this year. A copy of the report is attached and made a part of these minutes by reference.

Membership Report

No official membership report was presented, however, President Geer encouraged members to diligently enlist and recruit new members.

FAIR Committee Report

In the absence of Jane Ogletree, a report on the most recent FAIR Committee meeting was presented by Esther McNally. This report is attached to and made a part of the Minutes.

Publicity

The 1993 Annual Conference will be held in Pine Knoll Shores at the Holiday Inn. The dates for the conference are August 5, 6, and 7, 1993.

Past Presidents Committee

Chairman Jean Bailey reported briefly on activities of the Past Presidents Committee. The State Certification Program is progressing. Jake Wicker has the exam in rough draft and will be presenting it to the committee in the near future. Possibly, this will be ready to present to the membership in January. The Past Presidents committee has evaluated the Association Constitution and Bi-Laws. No major changes are proposed but clarifications need to be made. The Committee is recommending a 2nd Vice President be elected.

Connie Hardee presented an update of the Clerk's Association History. The Association will be celebrating its 20th Anniversary in 1995. Connie did an excellent job in updating the History and presented a copy to each officer and director. Each President will be required to update the history for the year they serve.

Nominating Committee

Chairman Betty Childress presented the Nominating Committee's recommendations for Officers and Directors as follows:

President: Peggy Boone, CMC/AAE, Kinston  
Vice President: Glenda W. Sansosti, CMC/AAE, Brevard  
Secretary: Elmar Holmes, CMC, Louisburg

Directors

District I Mary Jackson, Williamston  
District III Joyce Bragg, Leland  
District V Deborah Pearce, Youngsville  
District VII Janice Thomas, Foxfire Village  
District IX Patricia Simmons, High Point  
District XI Janice Costner, Bessemer City

Unexpired Terms

District IV Ana Heder, Wilson  
(replacing Geraldine Alphin, La Grange)  
District XII C. B. Thompson, Sylva  
(replace Carol Hensley, Asheville)

President Geer called for nominations from the floor. No nominations were made. Jean Bailey moved the nominations close and elect by acclamation the slate of Officers and Directors as recommended by the Nominating Committee. The motion was seconded by Connie Hardee and passed unanimously.

Appointment of Representative to NCLM Board of Directors

Upon motion of Jean Bailey, seconded by Connie Hardee and unanimously passed, Mary Lou Rand was appointed to serve a second year on the NCLM Board of Directors and Jane Ogletree was appointed the alternate member.

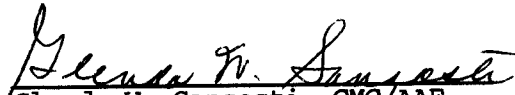
NCAMC BUSINESS MEETING  
AUGUST 7, 1992  
PAGE 4

Unfinished Business

The Constitutional Amendments and Handbook Update will be continued. The Amendments to the Constitution and Bi-laws will require advance notice of thirty (30) days to all members.

Adjournment

The meeting adjourned at 1:00 P.M.

  
Glenda W. Sansosti, CMC/AAE  
Recording Secretary

Minutes Approved:

---

Education Committee Report  
August 7, 1992

The Education Committee is proud to report that the Regional Meetings were very successful.

There were 43 clerks attending at Kinston, 24 clerks attending at Williamston, 50 clerks attending at Southern Pines, 50 clerks attending at Morganton.


Several clerks came to me and suggested that if possible to look into having the January School in other towns. Many stated if not have special schools located in different parts of the state so they could attend and not be away from the office more than a day and also decrease the expense of attending school. The clerks are very proud of our education program and want to be able to attend more of them.

We had Bobbie Brown (Starwinning) from Greensboro to do our Advance Academy on "Consumer Satisfaction Skills." She also agreed to do a hour program on "Dress for Success." Our Clerks are always trying to improve their professional image.

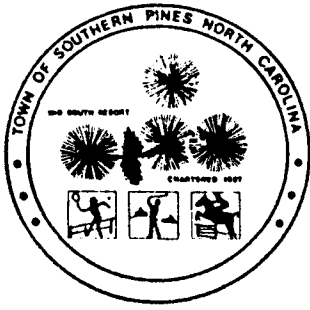
We all support the silent auction to raise money for the North Carolina Association of Municipal Clerks.

The League has agreed to let us have a breakfast meeting in Greensboro. We are very excited about this meeting.

The Education Committee has worked very hard for you this year and hope that each one has enjoyed our programs. Please let the new program chairman know of any topics you wish to study. This will be a great help in selecting programs for the new year.



State Program Chairman



## Town of Southern Pines

140 MEMORIAL PARK COURT  
SOUTHERN PINES, NORTH CAROLINA 28387 FAX 919-695-1037

TO: President Geer, Officers & Board Members  
FROM: Jane Ogletree, Town Clerk  
DATE: July 24, 1992  
SUBJECT: Report on Finance, Administration & Intergovernmental Relations Committee

I attended the 3rd meeting of the FAIR Committee on July 15, 1992. Ellis Hankins gave a review of the 1992 session highlighting HB 916 that was approved; the Fiscal Trends Committee that will work to 1993 to find a solution to a local revenue program; the lottery will not be on the ballot this year; Senate has passed a bond bill for colleges; Water/Wastewater Money - Senate has passed a capital bill, taking it out the pockets of cities/counties (\$4.4 million); and the Firefighter Bill has been passed without allowing public employees to participate in political activities. Mr. Hankins also advised that the Local Occupancy Tax and the Public Records Law were now study bills. Also the Senate passed OSHA civil penalties as the League requested, and it is anticipated that the House will follow suit. There is a State Government Performance Group that is looking at the Law Enforcement Separation Allowance.

The Committee worked through 50 Legislative Goals and Policy Recommendations for 1993.

The next meeting of the FAIR Committee is tentatively scheduled for October 25, 26 or 27 at the League Convention in Greensboro.

**NORTH CAROLINA ASSOCIATION OF MUNICIPAL CLERKS  
NOMINATING COMMITTEE  
RECOMMENDATIONS**

August 1992

**PRESIDENT:** Peggy Boone, CMC/AAE, Kinston  
**VICE PRESIDENT:** Glenda Sansosti, CMC/AAE, Brevard  
**SECRETARY:** Elmar Holmes, CMC, Louisburg

**DIRECTORS:**

District I Mary Jackson, Williamston  
District III Joyce Bragg, Leland  
District V Deborah Pearce, Youngsville  
District VII Janice Thomas, Foxfire Village  
District IX Patricia Simmons, High Point  
District XI Janice Costner, Bessemer City

**Unexpired terms:**

District IV Ana Heder, ~~Kinston~~ *Wilson*  
(replacing Geraldine Alphine, La Grange)  
District XII C. B. Thompson, Sylva  
(replacing Carol Hensley, Asheville)

Respectfully submitted by:

Betty R. Childress, CMC/AAE  
Chairman, Laurinburg

Constance Hardee, CMC/AAE  
Nags Head

Elizabeth Fortner, CMC  
Clinton

Gail Smith, CMC  
Raleigh