

NORTH CAROLINA ASSOCIATION OF MUNICIPAL CLERKS  
BOARD OF DIRECTORS MEETING  
JUNE 24, 1994

**REGULAR MEETING** The NCAMC Board of Directors met on Friday, June 24, 1994, at 10:00 a.m. in the Conference Room of the Albert Coates Local Government Center in Raleigh, N.C.

**PRESENT** The following members of the governing board were present: Glenda Sansosti, President; Marie Matthews, First Vice-President; Vickie Weant, Second Vice-President; Judy Mackie, Recording Secretary; Andy Romanet, Treasurer; Peggy Boone, Immediate Past President; and the following District Directors: Mary Jackson, District 1; Rita Thompson, District 2; Ana Heder, District 4; Merle Edwards, District 6; Janice Thomas, District 7; Beth Hamrick, District 8; Pat Simmons, District 9; Lynn Martin, District 10; Judy Foy, District 12. The following Past Presidents were present: Jean Bailey, Mary Lou Rand, Betty Childress, Betty Fortner, and Gail Smith. Jane Dreher-Ogletree, Nonnie Maness, and Connie Spell were present representing various committees.

**ABSENT** The following District Directors were absent: Joyce Bragg, District 3; Vacant District 5, and Janice Costner, District 11.

**WELCOME** President Sansosti called the meeting to order and welcomed all present.

**DEBORAH PEARCE RESIGNED** Everyone in attendance was reminded that Deborah Pearce, District 5 Director, resigned from the Board of Directors and as Clerk of Youngsville. Deborah's term on the Board will expire this year, therefore, replacement for District 5 Director will be handled by the Nominating Committee.

**MINUTES APPROVED** Mary Jackson made a motion the minutes of the previous meeting held March 11, 1994, be approved as presented. Pat Simmons seconded the motion, with unanimous vote.

**TREASURER'S REPORT** Andy Romanet presented the Treasurer's Report for the period May 1, 1994, to May 31, 1994. Following is a brief summary of the NCAMC Association's General Ledger Account:

Credit Union Share Account	\$ 25.00
Credit Union Checking Account	347.98
Credit Union Money Market	<u>\$27,808.47</u>
Total Funds	\$28,181.45

The Treasurer's Report was accepted as presented. A copy of the report is attached hereto.

**PROGRAM/EDUCATION COMMITTEE REPORT** Jane Deher-Ogletree, Chairman of the Program/Education Committee, reported that the committee met on March 31, 1994 to discuss final plans for the summer conference and to plan the 2 day Advanced Academy for Fall, 1994. A brief

review of the activities and the educational sessions for the Annual Conference (August 12th & 13th) was given. The silent auction to be held at the Annual Conference was discussed and a list of items received to date was distributed to the board. It was a consensus of the board that a minimum bid amount should be set for the trips obtained for the silent auction. Pat Simmons made a motion the Board of Directors give the Program/Education Committee the authority to set minimum bid amounts for the silent auction trips. Mary Jackson seconded the motion, with unanimous vote.

The Program/Education Committee requested some direction from the Board concerning the Advanced Academy Session to be held on September 22, 23, 1994 in Asheboro. The committee requested ideas for topics for the 2 day session and an amount of money authorized to spend for a speaker. After some discussion, Vickie Weant made a motion the committee pursue the possibility of using instructors through the Institute of Government and that the topic deal with Finance in Local Government. Lee Carter with the Institute was mentioned as an excellent instructor in finance. Janice Thomas seconded the motion, with unanimous vote.

**FINANCE REPORT** The Budget and Finance Committee Chairman Connie Spell presented the proposed 1994-1995 Fiscal Year Budget ending June 30, 1995. After a review and general discussion of the proposed budget, Mary Jackson made a motion the proposed 1994-1995 Fiscal Year Budget be adopted as presented. Vickie Weant seconded the motion, with unanimous vote. A copy of the 1994-1995 Fiscal Year Budget is attached hereto.

**MEMBERSHIP COMMITTEE REPORT** Vickie Weant, Membership Committee Chairman, reported that committee members had updated information for each clerk for their district and that it was ready to be printed. After a brief discussion, it was a consensus of the Board that the Membership Directory should be printed and mailed to all members.

**PUBLICITY COMMITTEE REPORT** Sabrina McMurtrey, Publicity Committee Chairman, was unable to attend the meeting. President Sansosti reported that Sabrina is continuing to work on the Annual Report. Board Members were encouraged to submit any news articles for the newsletter.

**IIMC REPORT** IIMC Representative Mary Lou Rand reported that Region III meeting will be held January 12, 13, 14, 1995 at the St. Petersburg Hilton with \$75.00 room rates. Mary Lou has been asked to serve on the 1995-1996 IIMC Budget & Planning Committee with an August meeting planned. A budget will be presented at the Mid Year Board Meeting to be held in September, 1994.

**NCLM BOARD REPORT** NCLM Board Representative Gail Smith reported that the Board had met earlier in the week and adopted a 1994-1995 budget. David Reynolds presented a legislative update at the board meeting. A new open meetings law will become effective October 1, 1994. Under the new law minutes will be required to be taken of all executive sessions. A general discussion followed concerning this new requirement.

**NCLM COMMITTEE MEMBER REPORTS** Connie Spell reported that the Community and Economic Development (CED) Committee had met on March 24, 1994. Responsibilities of the committee were reviewed and various reports given.

The NCLM FAIR Committee Representative Nonnie Maness reported that the committee had met recently and an orientation for new members given. The duties and responsibilities of the committee were reviewed. Nonnie expressed her appreciation for having been appointed to the committee.

**WSOS COMMITTEE REPORT** Betty Fortner, Chairman of the WSOS Committee, reported that there was little activity in this program. It was reported that there are new clerks in Granite Quarry and Youngsville.

**CLERK'S REFERENCE GUIDE** Betty Childress, Chairman of the Clerk's Reference Guide, reported that if everything goes as planned the updated Clerk's Reference Guide will be completed by the Annual Conference in August.

**SPECIAL PROJECTS COMMITTEE REPORT** Jean Bailey, Chairman of the Special Projects Committee, reported that Mr. Jeff Marshall, Vice-President of the Video Division of Hardee's Corporation, has agreed to provide one-third of the project cost (Approximately \$3,400). The estimated total cost of the video is \$10,508.00. The Special Projects Committee will continue work on obtaining additional sponsors for the remaining cost.

**IIMC COMMITTEES** President Sansosti reported that several clerks from North Carolina were appointed to serve on various IIMC Committees at the Annual Conference held in Alaska. Mary Lou Rand was appointed to the Budget & Planning Committee, Lynn Martin to the Membership Committee, Peggy Boone and Nancy Orr to the Professional Status Committee and Glenda Sansosti to the Education/Personal Growth Committee.

**IIMC CONFERENCE** President Sansosti reported that the IIMC Annual Conference held in Anchorage, Alaska was a big success. The sessions were informative, the conference was well planned, and Alaska was beautiful. An invitation has been given to IIMC President Muriel Rickard to attend our Annual Conference in August, 1994. A reply to this invitation has not been received.

**SALE OF MAILING LABELS** The NCLM Board of Directors recently approved the sale of mailing labels of affiliate organizations to private and state agencies. It is requested that the NCAMC Board of Directors set a policy as to whether the NCAMC Association mailing list is for sale. The information pertaining to municipal clerks in the League Directory is already included in the data base, therefore, this information can be sold through the league. The Association would receive, at the end of the year, 25% of the proceeds. Following a short discussion, Beth Hamrick made a motion the NCAMC mailing labels be available for sale to private and state agencies. Mary Jackson seconded the motion, with unanimous vote.

**SURVEY REQUESTED** The staff at the Institute of Government is writing a book and Kurt Jennings is writing a chapter on Council-Manager Form of Government. Mr. Jennings has requested information on the number of municipal clerks in North Carolina appointed by the manager and the number of municipal clerks that serve at the pleasure of the council. Following a brief discussion, it was a consensus of the Board that this information is not available and that time would not permit to conduct such a survey at this time.

**RETIREMENT RESOLUTIONS** President Sansosti read at length a Retirement Resolution prepared for municipal clerks and written by Pat Simmons and her staff. Lynn Martin made a motion the Board adopt Retirement Resolutions honoring William R. Ford, Town of Ayden; Betty Lou Hayes, Town of Maggie Valley; Jackie Paylor, Town of Emerald Isle; and Dorothy Boyles, City of Mount Airy; who have retired recently. Vickie Weant seconded the motion, with unanimous vote. A copy of the Retirement Resolutions is attached hereto. Board Members were urged to notify President Sansosti of any Municipal Clerks who are retiring.

**PRESIDENT SANSOSTI SPEAKS** President Sansosti thanked all Board Members, Committee Members, and Officers for their attendance to the board meetings and for all the support she has received during the year.

**ADJOURN** There being no further business, the meeting was adjourned.

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Minutes Submitted By: Judy Mackie  
Recording Secretary

Profit & Loss Statement  
For the period May 1, 1994 to May 31, 1994

Description	Current Period Actual	Year To Date Budget	Year To Date Actual	Year To Date Balance	% Budget
<b>Revenue</b>					
Membership Dues	\$ .00	\$14,000.00	\$13,555.00	\$445.00	96.82
<b>Education - Training</b>					
Annual Conference	\$ .00	\$11,000.00	\$11,185.00	(\$185.00)	101.68
Regional Meetings	30.00	2,100.00	2,465.00	(365.00)	117.38
Advanced Academy	.00	3,000.00	6,265.00	(3,265.00)	208.83
Education Fund	.00	700.00	1,640.00	(940.00)	234.29
IIMC Events	.00	.00	34.00	(34.00)	.00
Special Projects	227.00	.00	259.00	(259.00)	.00
Investment Income	74.57	1,000.00	981.25	18.75	98.13
Fundraising Sales	.00	700.00	1,059.00	(359.00)	151.29
<b>Total Revenue</b>	<b>331.57</b>	<b>32,500.00</b>	<b>37,443.25</b>	<b>(4,943.25)</b>	<b>115.21</b>
<b>Expenditures</b>					
<b>Education - Training</b>					
Annual Conference	\$ .00	\$11,000.00	\$11,656.78	(\$656.78)	105.97
Regional Meetings	.00	2,100.00	2,228.12	(128.12)	106.10
Advanced Academy	46.00	3,000.00	4,289.66	(1,289.66)	142.99
Education Fund	.00	2,000.00	800.00	1,200.00	40.00
IIMC Events	.00	.00	33.92	(33.92)	.00
Special Projects	300.00	.00	3,553.40	(3,553.40)	.00
<b>Operating Expenses</b>					
Printing Expense	\$ .00	\$2,000.00	\$534.57	\$1,465.43	26.73
Postage Expense	.00	1,000.00	1,427.40	(427.40)	142.74
Supplies	.00	150.00	673.25	(523.25)	448.83
Professional Services	.00	5,000.00	7,216.69	(2,216.69)	144.33
Travel/President & Staff	.00	2,500.00	1,545.30	954.70	61.81
Boards/Committee Meetings	.00	1,000.00	1,449.65	(449.65)	144.97
Gifts & Awards	.00	350.00	330.19	19.81	94.34
Miscellaneous Expense	1.50	1,400.00	296.64	1,103.36	21.19
<b>Fundraising</b>					
Fundraising Purchases	\$ .00	\$1,000.00	\$662.33	\$337.67	66.23
Sales Tax Expense	.00	.00	.00	.00	.00
<b>Total Expenditures</b>	<b>347.50</b>	<b>32,500.00</b>	<b>36,697.90</b>	<b>(4,197.90)</b>	<b>112.92</b>
<b>Excess Revenue Over Expend.</b>	<b>(15.93)</b>	<b>.00</b>	<b>745.35</b>	<b>(745.35)</b>	<b>.00</b>

GENERAL LEDGER ACCOUNT BALANCE

For the Period May 01, 1994 to May 31, 1994  
 For the Accounts from 1090 to 4390 - In Location Sequence - \* = InActive Account

ACCOUNT NUMBER	DESCRIPTION	BEGINNING BALANCE	DEBIT	CREDIT	NET CHANGE	ENDING BALANCE
1090	Credit Union Share Account	\$25.00			.00	\$25.00
						ACCOUNT TOTALS: ** NO TRX FOR THIS ACCOUNT **
1110	Credit Union Checking	\$693.91	1.57	347.50	345.93CR	\$347.98
1210	Credit Union Money Market	\$27,478.47	330.00	.00	330.00	\$27,808.47
1600	Mindex Receivable	\$1,986.63			.00	\$1,986.63
2100	Fund Balance	\$29,422.73CR			.00	\$29,422.73CR
3100	Membership Dues	\$13,555.00CR			.00	\$13,555.00CR
3210	Annual Conference	\$11,185.00CR			.00	\$11,185.00CR
3220	Regional Meetings	\$2,435.00CR	.00	30.00	30.00CR	\$2,465.00CR
3230	Advanced Academy	\$6,265.00CR			.00	\$6,265.00CR
3250	Education Fund	\$1,640.00CR			.00	\$1,640.00CR
3250	IIMC Events	\$34.00CR			.00	\$34.00CR
3260	Special Projects	\$32.00CR	.00	227.00	227.00CR	\$259.00CR
3300	Investment Income	\$906.68CR	.00	74.57	74.57CR	\$981.25CR
3420	Fundraising Sales	\$1,059.00CR			.00	\$1,059.00CR
4110	Professional Services	\$7,216.69			.00	\$7,216.69
4120	Travel/President & Staff	\$1,545.30			.00	\$1,545.30
4210	Annual Conference	\$11,656.78			.00	\$11,656.78
4220	Regional Meetings	\$2,228.12			.00	\$2,228.12
4230	Advanced Academy	\$4,243.66	46.00	.00	46.00	\$4,289.66
4240	Education Fund	\$800.00			.00	\$800.00
4250	IIMC Events	\$33.92			.00	\$33.92
4260	Special Projects	\$3,253.40	300.00	.00	300.00	\$3,553.40
4320	Printing Expense	\$534.57			.00	\$534.57
4320	Postage Expense	\$1,427.40			.00	\$1,427.40
4330	Supplies	\$673.25			.00	\$673.25

For the Period May 01, 1994 to May 31, 1994

For the Accounts from 1090 to 4390 - In Location Sequence - \* = InActive Account

-----ACCOUNT----- NUMBER	DESCRIPTION	BEGINNING BALANCE		DEBIT	CREDIT	NET CHANGE	ENDING BALANCE
4340	Boards/Committee Meetings	\$1,449.65	ACCOUNT TOTALS:	** NO TRX FOR THIS ACCOUNT **	.00		\$1,449.65
4350	Gifts & Awards	\$330.19	ACCOUNT TOTALS:	** NO TRX FOR THIS ACCOUNT **	.00		\$330.19
4390	Miscellaneous Expense	\$295.14	ACCOUNT TOTALS:	1.50	.00	1.50	\$296.64
28 ACCOUNTS	GRAND TOTALS:	662.33CR		679.07	679.07	.00	\$662.33CR

GENERAL LEDGER DETAIL ACCOUNT BALANCE

r the Period May 01, 1994 to May 31, 1994  
For the Accounts from 1090 to 4390 - In Location Sequence - \* = InActive Account

-----ACCOUNT-----	BEGINNING BALANCE				REFERENCE		
NUMBER	DESCRIPTION	POST DATE	TRX SOURCE	SOURCE DOC	JRNL NO	DEBIT	NET CHANGE
						CREDIT	ENDING BALANCE
1090	Credit Union Share Account						
	ACCOUNT TOTALS:			\$25.00	** NO TRX FOR THIS ACCOUNT **		.00 \$25.00
1110	Credit Union Checking			\$693.91			
	05/31/94	GLTRX0027	GL		191	46.00	Ck #596 Howard Fellowship
	05/31/94	GLTRX0027	GL		192	300.00	Ck #597 Acheivement Products
	05/31/94	GLTRX0027	GL		193	1.00	S/F/Misc5-26-94
	05/31/94	GLTRX0027	GL		194	1.57	Interest Checking 5-26-94
	05/31/94	GLTRX0027	GL		195	.50	Copy Fee Check Copy
5 ENTRIES	ACCOUNT TOTALS:			\$693.91		1.57 347.50	345.93CR \$347.98 ✓
1210	Credit Union Money Market			\$27,478.47			
	05/31/94	GLTRX0027	GL		186	30.00	Deposit 5-4-94 Regional Meetin
	05/31/94	GLTRX0027	GL		187	150.00	Deposit 5-9-94 Special Project
	05/31/94	GLTRX0027	GL		188	50.00	Deposit 5-11-94 Special Pro
	05/31/94	GLTRX0027	GL		189	12.00	Deposit 5-17-94
	05/31/94	GLTRX0027	GL		190	15.00	Deposit 5-18-94
	05/31/94	GLTRX0027	GL		196	73.00	Interest MM
6 ENTRIES	ACCOUNT TOTALS:			\$27,478.47		330.00 .00	330.00 \$27,808.47 ✓
1600	Mindex Receivable						
	ACCOUNT TOTALS:			\$1,986.63	** NO TRX FOR THIS ACCOUNT **		.00 \$1,986.63
2100	Fund Balance						
	ACCOUNT TOTALS:			\$29,422.73CR	** NO TRX FOR THIS ACCOUNT **		.00 \$29,422.73CR
3100	Membership Dues						
	ACCOUNT TOTALS:			\$13,555.00CR	** NO TRX FOR THIS ACCOUNT **		.00 \$13,555.00CR
3210	Annual Conference						
	ACCOUNT TOTALS:			\$11,185.00CR	** NO TRX FOR THIS ACCOUNT **		.00 \$11,185.00CR
3220	Regional Meetings			\$2,435.00CR			
	05/31/94	GLTRX0027	GL		186	30.00	Deposit 5-4-94 Regional Meetin
1 ENTRY	ACCOUNT TOTALS:			\$2,435.00CR		.00 30.00	30.00CR \$2,465.00CR
3230	Advanced Academy						



For the Period May 01, 1994 to May 31, 1994

For the Accounts from 1090 to 4390 - In Location Sequence - \* = InActive Account

-----ACCOUNT-----	BEGINNING BALANCE					REFERENCE			
NUMBER	DESCRIPTION	POST DATE	TRX SOURCE	SOURCE DOC	JRNL NO	DEBIT	CREDIT	NET CHANGE	ENDING BALANCE
	ACCOUNT TOTALS:			\$6,265.00CR	** NO TRX FOR THIS ACCOUNT **			.00	\$6,265.00CR
3240	Education Fund								
	ACCOUNT TOTALS:			\$1,640.00CR	** NO TRX FOR THIS ACCOUNT **			.00	\$1,640.00CR
3250	IIMC Events								
	ACCOUNT TOTALS:			\$34.00CR	** NO TRX FOR THIS ACCOUNT **			.00	\$34.00CR
3260	Special Projects			\$32.00CR					
	05/31/94	GLTRX0027	GL		187	150.00			Deposit 5-9-94 Special Project
	05/31/94	GLTRX0027	GL		188	50.00			Deposit 5-11-94 Special Pro
	05/31/94	GLTRX0027	GL		189	12.00			Deposit 5-17-94
	05/31/94	GLTRX0027	GL		190	15.00			Deposit 5-18-94
4 ENTRIES	ACCOUNT TOTALS:			\$32.00CR		.00	227.00	227.00CR	\$259.00CR
0	Investment Income			\$906.68CR					
	05/31/94	GLTRX0027	GL		194	1.57			Interest Checking 5-26-94
	05/31/94	GLTRX0027	GL		196	73.00			Interest MM
2 ENTRIES	ACCOUNT TOTALS:			\$906.68CR		.00	74.57	74.57CR	\$981.25CR
3420	Fundraising Sales								
	ACCOUNT TOTALS:			\$1,059.00CR	** NO TRX FOR THIS ACCOUNT **			.00	\$1,059.00CR
4110	Professional Services								
	ACCOUNT TOTALS:			\$7,216.69	** NO TRX FOR THIS ACCOUNT **			.00	\$7,216.69
4120	Travel/President & Staff								
	ACCOUNT TOTALS:			\$1,545.30	** NO TRX FOR THIS ACCOUNT **			.00	\$1,545.30
4210	Annual Conference								
	ACCOUNT TOTALS:			\$11,656.78	** NO TRX FOR THIS ACCOUNT **			.00	\$11,656.78
4220	Regional Meetings								
	ACCOUNT TOTALS:			\$2,228.12	** NO TRX FOR THIS ACCOUNT **			.00	\$2,228.12
4230	Advanced Academy			\$4,243.66					
	05/31/94	GLTRX0027	GL		191	46.00			Ck #596 Howard Fellowship

For the Period May 01, 1994 to May 31, 1994

For the Accounts from 1090 to 4390 - In Location Sequence - \* = InActive Account

ACCOUNT NUMBER	DESCRIPTION	POST DATE	TRX SOURCE	BEGINNING BALANCE		DEBIT	CREDIT	REFERENCE	ENDING BALANCE
				SOURCE DOC	JRNL NO			NET CHANGE	
	1 ENTRY		ACCOUNT TOTALS:	\$4,243.66		46.00	.00	46.00	\$4,289.66
4240	Education Fund								
			ACCOUNT TOTALS:	\$800.00	** NO TRX FOR THIS ACCOUNT **			.00	\$800.00
4250	IIMC Events								
			ACCOUNT TOTALS:	\$33.92	** NO TRX FOR THIS ACCOUNT **			.00	\$33.92
4260	Special Projects			\$3,253.40					
		05/31/94	GLTRX0027	GL	192	300.00		Ck #597 Acheivement Products	
	1 ENTRY		ACCOUNT TOTALS:	\$3,253.40		300.00	.00	300.00	\$3,553.40
4310	Printing Expense								
			ACCOUNT TOTALS:	\$534.57	** NO TRX FOR THIS ACCOUNT **			.00	\$534.57
4320	Postage Expense								
			ACCOUNT TOTALS:	\$1,427.40	** NO TRX FOR THIS ACCOUNT **			.00	\$1,427.40
4330	Supplies								
			ACCOUNT TOTALS:	\$673.25	** NO TRX FOR THIS ACCOUNT **			.00	\$673.25
4340	Boards/Committee Meetings								
			ACCOUNT TOTALS:	\$1,449.65	** NO TRX FOR THIS ACCOUNT **			.00	\$1,449.65
4350	Gifts & Awards								
			ACCOUNT TOTALS:	\$330.19	** NO TRX FOR THIS ACCOUNT **			.00	\$330.19
4390	Miscellaneous Expense			\$295.14					
		05/31/94	GLTRX0027	GL	193	1.00		S/F/Misc5-26-94	
		05/31/94	GLTRX0027	GL	195	.50		Copy Fee Check Copy	
	2 ENTRIES		ACCOUNT TOTALS:	\$295.14		1.50	.00	1.50	\$296.64
28 ACCOUNTS									
22 TOTAL DETAIL ENTRIES	GRAND TOTALS:			\$662.33CR		679.07	679.07	.00	\$662.33CR

May 31, 1994

NC CLERKS ASSOCIATION

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Profit & Loss Statement  
For the period May 1, 1994 to May 31, 1994

Description	Current Period Actual	Year To Date Budget	Year To Date Actual	Year To Date Balance	% Budget
Revenue					
Membership Dues	\$ .00	\$14,000.00	\$13,555.00	\$445.00	96.82
Education - Training					
Annual Conference	\$ .00	\$11,000.00	\$11,185.00	(\$185.00)	101.68
Regional Meetings	30.00	2,100.00	2,465.00	(365.00)	117.38
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IIMC Events	.00	.00	34.00	(34.00)	.00
Special Projects	227.00	.00	259.00	(259.00)	.00
Investment Income	74.57	1,000.00	981.25	18.75	98.13
Fundraising Sales	.00	700.00	1,059.00	(359.00)	151.29
Total Revenue	331.57	32,500.00	37,443.25	(4,943.25)	115.21

Expenditures

Education - Training

\*\*\* PRINTING HALTED BY USER \*\*\*

**NORTH CAROLINA ASSOCIATION OF MUNICIPAL CLERKS BUDGET  
FISCAL YEAR ENDING JUNE 30, 1995**

**REVENUES**

<u>ACCOUNT</u>	<u>ACCT #</u>	<u>BUDGET</u> FY 93-94	<u>BUDGET</u> FY 94-95
MEMBERSHIP DUES	310	14,000	14,000
ANNUAL CONFERENCE	321	11,000	12,000
REGIONAL MEETINGS	322	2,100	3,000
ADVANCED ACADEMY	323	3,000	3,000
SCHOLARSHIP FUND	324	700	1,000
INVESTMENT INCOME	330	1,000	1,000
FUNDRAISING SALES	342	700	1,500
<b>TOTAL</b>		<b>32,500</b>	<b>35,500</b>

**NORTH CAROLINA ASSOCIATION OF MUNICIPAL CLERKS BUDGET  
FISCAL YEAR ENDING JUNE 30, 1995**

**EXPENDITURES**

<u>ACCOUNT</u>	<u>ACCT #</u>	<u>BUDGET</u> FY 93-94	<u>BUDGET</u> FY 94-95
MANAGEMENT SERVICES	411	5,000	6,000
TRAVEL (PRESIDENT & STAFF)	412	2,500	2,500
ANNUAL CONFERENCE	421	11,000	11,000
REGIONAL MEETINGS	422	2,100	3,000
ADVANCED ACADEMY	423	3,000	3,000
SCHOLARSHIPS	424	2,000	1,000
SPECIAL PROJECTS	426	0	1,500
PRINTING	431	2,000	2,000
POSTAGE	432	1,000	2,000
SUPPLIES	433	150	250
BOARD & COMMITTEE MEETINGS	434	1,000	1,300
GIFTS & AWARDS	435	350	350
MISCELLANEOUS	439	1,200	400
RESALE ITEMS	441	1,000	1,000
LEAGUE CONVENTION	442	200	200
<b>TOTAL</b>		<b>32,500</b>	<b>35,500</b>

APPROVED AND ADOPTED BY THE BOARD OF DIRECTORS  
THIS THE \_\_\_\_\_ DAY OF JUNE, 1994