



150 Fayetteville Street, Suite 300

www.ncamc.com

Raleigh, NC 27601

AGENDA

**NORTH CAROLINA ASSOCIATION OF MUNICIPAL CLERKS
BOARD OF DIRECTORS MEETING
150 FAYETTEVILLE STREET - RALEIGH, NC 27601
DECEMBER 8, 2017 – 11:00 AM**

1. Call to Order - Elaine F. Hunt, President
2. Invocation – DiAnne Enoch, Recording Secretary, Elon
3. Approval of Minutes of September 8, 2017, Board Meeting (Attachment #1)
4. Treasurer’s Report – John Phelps, Corresponding Secretary/Treasurer
 - a. Financial Report
 - b. Update on 2017 Conference
5. NCAMC Committee Reports:
 - A. Membership Committee – Lisa Markland, Zebulon
 - B. Program & Education Committee – Melody Shuler, Waxhaw
 - C. Publicity Committee – Jackie Hampton, Bolton
 - D. Past Presidents Committee – Penny Spicer-Sidbury, Wilmington
 - E. WSOS Committee – Kim Worley, Franklinton
 - F. Site Selection Committee – 2018 – Diana Schreiber, Durham
 - G. Site Selection Committee – 2019 – Jim Byrd, Wilkesboro
 - H. Site Selection Committee – 2020 – Cynthia Bennett, Washington

- I. Finance Committee – Karen Wingo, Wingate
- J. Website Committee – Pamela Casey, Rocky Mount
- K. Legislative Committee – Jackie Hampton, Bolton
- L. Legacy Committee – Sue Powell, Mills River
- M. State Certification Program Committee – Sylvia Holleman, Wrightsville Beach

6. NCLM Committee Reports:

- A. NCLM Board Member – Jackie Hampton, Bolton
- B. General Government – Betsey Richardson, Greensboro
- C. Tax & Finance – Jim Byrd, Wilkesboro
- D. Planning & Environment – Lisa Markland, Zebulon
- E. Regulatory Action – Robin Reif, Rolesville

7. New Business:

- A. 2017 NC League of Municipalities Conference
- B. Thank you –Jayne Danner (Attachment #)
- C. Appointments to North Carolina League of Municipalities Board/Committees (still in process)
- D. Appointment of two (2) At-Large members to the State Certification Committee
- E. Consideration of a nominee for the IIMC Quill Award. (Attachment #)
- F. Consideration of a request to the NCLM regarding affiliate meetings at the NCLM Annual Conference.
- G. Discussion regarding electronic dues payment.
- H. Discussion regarding Incoming IIMC President’s reception

8. Announcements – For Your Information

- Tree Dedication Ceremony for Sylvia Holleman, November 3rd, Wrightsville Beach
- Master Municipal Clerks Academy - January 17
- Workshop for New Clerks - January 17
(Location: Research Triangle Park – Sheraton Imperial Hotel)
- City & County Clerks’ Academy & Institute - January 17-19
(Location: Research Triangle Park -- Sheraton Imperial Hotel)

- IIMC Region III Conference -- February 21-23
Hyatt Regency Greenville, 220 North Main Street, Greenville, SC 29601

2018 Spring Regional Schools:

- Region 1: April 6th – New Bern
- Region 2: April 13th – Clayton
- Region 3: April 20th – Biscoe
- Region 4: April 27th -- Hendersonville

9. Adjournment

****PLEASE NOTE: Lunch immediately following the Board meeting. Committee meetings to be held prior to/after Board meeting as called by Committee Chairs.**