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Join NCAMC

Know a clerk or deputy clerk who wants to join NCAMC? Encourage them! For membership information, email committee chair Donna Strickland, CMC, at the following address:

dstrickland@townofleland.com

Now, join IIMC

If you have joined the North Carolina Association of Municipal Clerks and are wondering what else you can do to grow in your profession, you definitely need to consider joining the International Institute of Municipal Clerks. IIMC is the certifying arm for clerks worldwide. For more information go to the web-site:

www.iimc.com

President Campanello's July Message:

Board wraps up projects

Dear Fellow Clerks:

Your Board of Directors met on June 13th at the League of Municipalities in Raleigh to conduct the business of our organization. The agenda was full as we wrapped up several projects and made final decisions, as this was the last meeting of the Board for the fiscal year.

The Web Site Sub-committee led by Lisa Markland with members Sue Rowland and Carmen Miracle were prepared to present a preliminary sample of a possible new web site design for the North Carolina Association of Municipal Clerks. Representatives of Web Full Circle, with whom we approved a contract with at our meeting in March, presented a Power Point presentation of what our home page would look like and how we could navigate the site. It was an excellent presentation and the Board unanimously approved moving forward to complete the site and training. Our membership will be notified when our site is complete and operating under the domain name www.ncamc.org.

Our Secretary/Treasurer, Kim Hibbard, presented the financial report as of May 31, 2008. Our financial position is very stable and we have accumulated a fund balance that will be used in the next budget year to cover new expenditures that were approved. The financial report was accepted unanimously.

The Finance Committee led by Shelia Taylor of Littleton with members Sandra Sartin of Aurora, Kim Worley of Franklinton and Kim Hibbard with the League worked via e-mail to prepare the budget for 2008/2009. The budget was finalized at the end of the meeting after considering new expenditures and unanimously approved.

The Membership Committee led by Donna Strickland of Leland has been successful in bringing new members on board through letter writing campaigns. They are also preparing a

new membership directory for distribution at the annual conference. Those unable to attend the conference will receive one by U.S. mail.

Elaine Hunt, Chairperson of the Program/Education Committee, was present to report on the decisions coming from the committee meeting held that day. The committee reviewed the success of the spring MMC classes and Regional Schools. Details and duties concerning the summer conference in Wilmington were finalized. Until you have served on this committee, you have no idea how much work goes on behind the scenes in planning all of these sessions throughout the year for the members.

Highlights of the Site Selection Committees work through 2010:

- The 2008 Conference in Wilmington begins August 14 with an MMC session featuring Laura Hamilton. The educational sessions during the conference have been selected based on recommendations from the committee members and will provide useful information to keep our members current on matters of public record laws, state demographics, and managing and archiving public records, as well as, principles of real estate law for clerks. As always there will be a timely Legislative Update of actions from the short session of the General Assembly. A session on relaxation techniques presented by the Brunswick County Health Director will be most interesting.
- The 2009 Conference will be held August 13th through the 15th at the beautiful Embassy Suites Charlotte-Concord Golf Resort and Spa in Concord. Stephanie Kelly of Charlotte is the committee chairperson and is working with the committee members and the Concord City Clerk Kim Deason. The 2010 Conference Committee led

Remembering the Clerks for the Town of Littleton

By Sheila R. Taylor, CMC
District 5 Director

While trying to come up with a topic for this article, I asked one of my Commissioners for some ideas. Commissioner Willis immediately suggested writing about the former Town Clerks of Littleton, as it would be very appropriate for a clerk's newsletter, and I thought her idea had some merit.

Although Littleton was incorporated in 1877, the oldest minutes I could find start May 5, 1915, when a new mayor and Board of Commissioners were sworn in, including a gentleman named E.C. Bobbitt, by the previous mayor. The first order of business was to elect a clerk for a term of two years. Mr. Bobbitt was elected clerk at a salary of \$12.50/month and the "Board decided not to transact any further business at the sitting and adjourned to meet again Monday night May 10th, 1915".

As Mr. Bobbitt signed these minutes as clerk, this appears to have been a re-appointment. The oath was re-administered at the May 12th meeting as there was "some question as to the legality of the oaths being administered by the retiring mayor." (*They should have had listserv back then to answer their questions!*) At this point in Littleton's history it seems commissioners held the office of clerk and of treasurer, with a citizen appointed chief of police and tax collector. This was probably a fairly common practice at the time.

Mr. Bobbitt was reappointed the Town Clerk every two years until May 12th, 1947, except for a two-year period that he was not elected to serve as a commissioner. When the duties of the clerk were changed to include "Town list taker, to make out tax book and to collect all taxes, to make out water bills and to collect same, and to assume the duties of treasurer, to deposit all books and records in the Town vault in the Fire Station every night...."

Mr. Bobbitt withdrew his application for the position of Clerk, evidently not liking the additional duties. These are the same duties of the Littleton Town Clerk to this day, including depositing the records in the fire station vault as the Town Hall is now located in what use to be the fire station.

In the next several years the turnover in town clerks was much more frequent. Mr. C. H. Richardson was appointed the new clerk and served until April 4, 1949 when he tendered his

resignation, under a cloud it would seem. According to the minutes, a motion was made that the "auditor be called as soon as possible to check clerk's records as of April 2, 1949... and resignation of C. H. Richardson read and accepted."

Mr. J. A. Crawley was appointed Town Clerk at a special meeting held April 5th and served the Board until he died in November 1953. Mr. G. S. May was appointed Clerk by unanimous vote at \$125.00 per month and served until motion was made that Mr. May retire September 5, 1955. A secret ballot was taken and Mr. May indeed retired on a 5-to-2 vote.

Mrs. Margaret B. Moore was immediately appointed Town Clerk and Tax Collector and thus began a "new era" in Littleton with a woman involved in the day-to-day operation of the Town. There would be no more men appointed to serve as clerk, tax collector or finance officer, to this day anyway.

Margaret Moore had a long and popular tenure as Clerk serving some 27 years and was often seen wandering down Main Street to visit with folks. She had an open door policy as she was very outgoing and loved to talk. Not too long after Mrs. Moore was appointed, there was another first for Littleton, a woman was elected to the Board of Commissioners May 7, 1957. Nancy Myrick served two terms and those four years as commissioner would help prepare her to take over as Town Clerk when Margaret Moore was no longer able to fulfill the duties in 1955.

Nancy Myrick's detailed approach was the complete opposite of Margaret Moore's more "laissez-faire" attitude. Although Nancy didn't have a clue how to turn on a computer and, in fact, used a hand crank adding machine until she retired, she had the foresight to push the Board to invest in a computer and hire an operator which led to my coming to work for the Town. Nancy taught me so much before she retired December 31, 1995 at age 70 and I will always be grateful for her support.

As this article would indicate, for the most part the clerks in Littleton have enjoyed serving the Town Board for many years and even with the introduction of the computer, the job description for Town Clerk hasn't changed much since 1947 when the new duties were spelled out by the Board of Commissioners.

Sheila R. Taylor, CMC, is the Clerk for the Town of Littleton.

NCAMC

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* = Regional Chairperson

Board meeting business conducted

by Frieda Van Allen of Boone has secured a contact with the Crowne Plaza Resort in Asheville for August 12-14, 2010. This committee presented several choices for the Board to consider at the March 2008 Board of Directors Meeting. As noted by Frieda, there are very few venues for our organization's summer conference in the western part of our state. The committee attempted to find a new location where we had not held a conference before but was unable to do so. The Board of Directors considered the committee's recommendations and selected the Crowne Plaza for their reputation and our past experience with their facility.

The Board of Directors, along with Fleming Bell and Faith Thompson of the School of Government at UNC-CH, had a good discussion of alternative means of continued support for the CMC Certification Course. Our organization offers three scholarships of \$300 each to clerks who apply and meet the criteria for the scholarship. The Board of Directors will revisit this topic when they convene in September 2008.

The Clerk's Reference Guide Subcommittee led by Joyce Walker of Lewisville, with members Sandra Harper of Creedmore, Carmen Miracle of Jacksonville, Sherry Scoggins of Clayton and Kim Hibbard, are working to complete all updates to this manual. When complete, the manual will be placed in a notebook and distributed to the members. The last update of the manual was in 1995, so you can imagine how many changes there are to be made.

Dale Martin of Kernersville and Joyce Walker of Lewisville have worked with a vendor to select clerk logo items that can be sold to our members, such as denim shirts, polo shirts, leather portfolio's, etc. We may have

some of these items available during the summer conference.

The Nominating Committee met this same day to complete their task of selecting officers and directors for the coming year. At the annual membership meeting on August 16 our members will vote on these proposed nominees: The current First Vice President Penelope Spicer-Sidbury will succeed to President, Second Vice President Delores (Dee) Hammond will succeed to First Vice President, Carmen Miracle will be considered for the position of Second Vice President and Regina Alexander will be considered for the position of Recording Secretary. The Nominating Committee also recommends the following be approved as District Directors: Becky Breiholz, District 1; Carol Ann Floyd, District 3; Kim Worley, District 5; Pam Addison, District 7; Dale Martin, District 9; and Ann Sessom for District 11.

The Board of Directors voted to bestow Honorary Memberships to Betty Fortner, newly retired Past President, and Phyllis Register, who recently retired.

The Scholarship Committee completed their task this same day. The college scholarships will be awarded to Ashleigh T. White who is attending UNC-G, and to Casey Payne who has been accepted at UNC-G and UNC-C.

The clerk's certification scholarships will go to Wanda Yow of Stanfield, Tricia Willis of Grover and David Parish of Yanceyville.

I think this about covers all that has been discussed and decided upon to date.

Hope to see you at the August conference.

Josann Campanello, MMC
NCAMC President

SILENT AUCTION ITEMS, DOOR PRIZES NEEDED!

The NCAMC Annual Conference is scheduled for August 14-16 at the Hilton Wilmington Riverside in Wilmington, North Carolina.

As always, we will be holding our annual Silent Auction with proceeds going to benefit the NCAMC Clerk's Scholarship Fund. In the past, Clerks have provided some very nice and interesting auction items.

Silent Auction items can be checked in at the registration desk upon arrival. A copy of the Silent Auction Donation Form can be found at: <http://ncinfo.ioq.unc.edu/organizations/clerks/ncamc/index.html>. Please fill out one form for each of your donations and bring it with you to the Conference. If you forget, extra forms will be available.

Also, the NCAMC Program and Education Committee is asking our North Carolina Clerks who are attending the Conference to bring along a door prize if possible. One of the things we all look forward to at our Conferences is the possibility of winning a little something that has been thoughtfully donated by a fellow Clerk.

The door prizes can be dropped off at the registration desk when you check in. Donating a door prize and/or a Silent Auction item is strictly voluntary and not a requirement to attend the Conferences.

Thank you in advance for helping to make our Conference a success again this year. We look forward to seeing everyone in Wilmington, North Carolina!

Elaine F. Hunt, Chairperson
Program & Education Committee

News from around the NCAMC



Our condolences go out to **Mary Lou Todd** of Garner, whose mother passed away last month. Please keep Mary Lou and her family in your prayers. Cards can be sent to her at 132 Luxorwind Drive, Garner, NC 27529.

Juanita Cooper, MMC, City Clerk, has announced her retirement from the City of Greensboro effective July 31 after 25 years as Deputy and City Clerk. For many years, she also served on the NCAMC Board as District 9 Director. Juanita, you will be missed, but congratulations and best wishes on the next phase of your life!

July 2008



The monthly NCAMC Calendar is prepared for you by Dawn Davis, CMC, Deputy City Clerk, High Point.

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
		1 Janice Sherlock	2 Carolyn Sigmon Dale Martin	3 Cathy Maness Doris Marion	4  Independence Day	5 Vickie Mercer Eva Brown
6 Diane Gallimore	7 Cindy Burchett Gwendolyn Swinney	8	9 Terri Anglin Lynn Whitlock Catheline Parker	10 Glinda Daniels Linda Booth Joni Powell Mozelle Lindgafelt Shirley Cannon	11 Angel Hudson	12
13	14 Karen Price	15 Paige Deal	16 Anita Taylor Renee Henderson Jondeen Terry	17 Sandra Harper Sheila Taylor	18 Tangi Williams Sonja Gaskins	19
20	21 Lynn Morris Patricia Williams Connie Sorrell	22 Magdalen Burleson	23	24 Andrea Orbich	25 Joyce Wilson Glinda Fox Judy Mackie	26 Paulette Bowers
27	28	29 Juanita Cooper	30 Lisa Perdue Alexis Greer	31 Kimberly Davis Wanda Elks		